



HUMAN RELATIONS DIVERSITY BOARD

1 N. Bluford Avenue
Ocoee, Florida

December 4, 2025

AGENDA

6:15 PM

• CALL TO ORDER

Pledge of Allegiance and Moment of Silence

Roll Call and Determination of Quorum

1. Read aloud Mission Statement - "The general mission of the Human Relations Diversity Board ("HRDB") is to promote understanding, respect, goodwill, and equality among all citizens and businesses of the City of Ocoee."

• APPROVAL OF MINUTES

1. Minutes from October 2, 2025

• OLD BUSINESS

1. "Discover Ocoee" video update

• NEW BUSINESS

1. Rescheduled Election Due to Administrative Oversight
2. Q1 2026 Goals and Objectives

• DEPARTMENT UPDATES

• PUBLIC COMMENTS

• ADJOURNMENT

Notice: Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based. In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee FL 34761, (407) 905-3105, 48 hours in advance of the meeting.

More than one Commissioner may participate or hear discussions regarding a matter which will come before the Commission for action.



HUMAN RELATIONS DIVERSITY BOARD

1 N. Bluford Avenue
Ocoee, Florida

October 2, 2025,

MINUTES

6:15 PM

• CALL TO ORDER

The meeting was called to order by **Chair Beck** at 6:15 PM in the Commission Chambers of City Hall located at 1 N. Bluford Avenue, Ocoee.

Chair Beck led the Pledge of Allegiance, followed by a moment of personal reflection. **Recording Clerk Torres** proceeded with the roll call and confirmed the presence of a quorum.

Present: Chair Beck, Vice-Chair Maxwell, Member Singh, Member Mellen, Member Henderson and Member Smith

Absent: None

Also Present: Parks and Leisure Services Assistant Director Gaines and Recording Clerk Torres

First line of Mission Statement was read by **Chair Beck** “The general mission of the Human Relations Diversity Board ("HRDB") is to promote understanding, respect, goodwill, and equality among all citizens and businesses of the City of Ocoee.”

Chair Beck welcomed Member Smith as the newest appointee on the board.

• APPROVAL OF MINUTES

1. Approval of Minutes for the HRDB meetings held on August 7, 2025, and September 4, 2025

Motion: Move to Approve Minutes from the August 7, 2025, and September 4, 2025, Meetings; Moved by Member Mellen, seconded by Vice-Chair Maxwell, Motion carried unanimously.

• OLD BUSINESS

1. “Welcome to Ocoee” Video

Chair Beck revisited the video concept, explaining that the goal is a one-minute video featuring at least 20 different languages. She noted that all participants would voluntarily submit their clips with consent for the City to use their image. The video aims to help new residents from diverse backgrounds feel welcomed and recognized, and it would be shared on the City’s social media platforms.

Motion: Move to present video concept at the October 21, 2025, Commission Meeting; Moved by Vice-Chair Maxwell, seconded by Member Mellen, Motion carried unanimously.

Vice-Chair Maxwell asked the Board to consider a name for the video project. After a brief discussion, members agreed on the title “Discover Ocoee.”

Consensus of the board was in support to name the video “Discover Ocoee”.

Chair Beck stated she would update the video title and submission form to reflect the new name and clarify the City’s use of submitted footage. She plans to present the updates and video at the October 21, 2025, Commission Meeting. Pending Commission approval, the Board would work on the project through November and December, review it in January, and release it by spring 2026.

2. Q4 2025 Goals and Objectives

Chair Beck reviewed the workshops held this year, noting that UCF representatives who have been leading them can tailor future sessions based on the board’s chosen topics. Discussion followed, and members suggested potential 2026 topics such as English Language Learners (E.L.L.), Neurodivergence, and the unhoused population. **Member Smith** requested that all three topics be presented to the UCF representatives for feedback.

Vice-Chair Maxwell suggested recognizing the past “Fiesta de Colores” event and brought a DVD of the footage, asking if it could be uploaded to the City’s YouTube channel. **Parks and Leisure Services Assistant Director Gaines** said he would have Staff review the footage and noted that the City now celebrates Hispanic Heritage Month, which evolved from that event.

• **DEPARTMENT UPDATES**

- Halloween Event – October 24th
- Ocoee Remembers Event – November 1st
- Fire Department Open House – November 8th
- Veterans’ Day Event – November 11th

Chair Beck asked if the Veterans’ Speaker event could be reposted on the City’s social media to coincide with the Veterans’ Day ceremony on November 11th. **Parks and Leisure Services Assistant Director Gaines** agreed.

• **PUBLIC COMMENTS** - None

Adjournment: Meeting adjourned at 7:07 PM.

ATTESTED:

APPROVED:

Recording Clerk

Chairperson