

**CITY OF OCOEE MUNICIPAL POLICE OFFICERS AND FIREFIGHTERS'
RETIREMENT TRUST FUND BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
City Hall, Commission Chambers, 1 N. Bluford Avenue, Ocoee, FL 34761**

Tuesday, March 17, 2026, at 11:00AM

TRUSTEES PRESENT: Joe Moy
William Maxwell
Bill Wagner

TRUSTEES ABSENT: Bryan Pace
Trey Littlefield

OTHERS PRESENT: Pedro Herrera, Jones Walker
Tiffany Fair, Foster & Foster
Gee Cowan, Ocoee General Pension Plan Chair
Members of the Public

1. **Call to Order** – Joe Moy called the meeting to order at 11:00AM and a quorum was determined.
2. **Roll Call** – As reflected above.
3. **Public Comments**
 - a. Attorney Pedro Herrera addressed the Board and provided an explanation for his resignation from Sugarman, Susskind, Braswell & Herrera, PA.
 - b. Pedro Herrera provided information about the new firm he has joined, Jones Walker LLP, and outlined the benefits and continuity he believes he can offer through the new firm.
 - c. Pedro Herrera confirmed the fees would stay the same and the agreement could be cancelled at any time.
 - d. Bill Wagner asked about the colleague, Madison Levine, who Pedro mentioned as his back up and Pedro confirmed she was an attorney and gave a brief overview of her professional resume.
 - e. Bill Wagner asked about business continuity and Pedro Herrera confirmed there would be no disruption, and the same level of service would be maintained.
 - f. William Maxwell commented on Pedro Herrera's services preceding the former attorney and was happy to continue with Pedro and prevent a gap in level of service the Board received today.
 - g. Gee Cowan approached the Board and shared her relationship with Pedro Herrera and commented the General plan had agreed to continue their relationship with Pedro. Gee commented about the importance of the verbiage of the plan provisions when it affected the members finances.
4. **New Business**
 - a. Discussion of legal services
 - i. The Board discussed the three options for legal services. The options were remaining with Sugarman, Susskind, Braswell & Herrera, PA and working

- with a new attorney, retaining Pedro Herrera at Walker Jones, LLP or issuing a request for proposal.
- ii. The board discussed the level of service Pedro Herrera provided to the board with and the plan over the years as well as how many open items he is currently working on and what it would look like to bring someone new in.
 - iii. Joe Moy asked about the location of Walker Jones, LLP and Pedro Herrera commented they are located in Miami with a new location opening in Orlando.
 - iv. The Board asked to meet Madison Levine, so they knew who was supporting the plan along with Pedro Herrera.

The Board voted to retain Pedro Herrera with Jones Walker, upon motion by Bill Wagner and second by William Maxwell; motion carried 3-0.

- v. Joe Moy commented that the two trustees who were not here had the same sentiment as the three in attendance today.

5. Trustees' Reports, Discussion, and Action

- a. Bill Wagner informed the Board that he polled the members on the Foster & Foster member portal and all but one used it and felt it was beneficial. Joe Moy commented that he appreciated Bill Wagner checking with the members and he was only concerned about the cost but agreed the portal should be retained if the members found it useful.
- b. Bill Wagner gave an update on the 185 Share Plan monies and explained that the original agreement was to split the monies between the Union and City, but no language had been established about future allocations. Pedro Herrera commented that the plan restatement that was currently pending first reading, reflected the updated agreement. Tiffany Fair commented that once the ordinance passed, the Board would have to discuss the administrative process such as the hold back policy and eligibility for disbursement.
- c. William Maxwell asked about the FPPTA June conference. Tiffany Fair explained registration was not open yet but as soon as it was, the Board would receive an email with a link to a questionnaire so that they can be registered for the conference.
- d. Tiffany Fair informed the board that she would have the Valley Bank cards for the trustees at the next meeting.
- e. Tiffany Fair informed the Board that a tax-exempt certificate was secured for the plan, and a copy would be provided at the next meeting. William Maxwell asked about recouping taxes from prior expenses and Pedro Herrera confirmed that could not be done.
- f. Joe Moy congratulated Pedro Herrera again and was happy his services would be continued.
- g. Joe Moy asked about money manager that was discussed at the last meeting. Tiffany Fair said she would follow up with Brad Hess and provide an update. Joe Moy commented that they would like to talk to the money manager if Brad decided to move forward with them.

6. Next Meeting – May 6, 2026, at 1:00PM, Quarterly Meeting

7. **Adjournment** – The meeting adjourned at 11:37AM.

Respectfully submitted by:

Tiffany Fair
Tiffany Fair, Plan Administrator

Approved by:

Bryan Pace
Bryan Pace, Chair

Date Approved by the Pension Board:

MAY 11, 2026