



CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT

Ocoee Fire Station 25
563 S. Bluford Avenue
Ocoee, Florida

August 13, 2026

AGENDA

6:00 PM

• CALL TO ORDER

Pledge of Allegiance and Moment of Silence

Roll Call and Determination of Quorum

• APPROVAL OF MINUTES

1. Minutes of the CACOFD Meeting held on May 14, 2026

• OLD BUSINESS

1. Commendation Plaque for Chair Predecessor
2. Retiree Breakfast

• NEW BUSINESS

1. Logo Apparel for Advisory Board
2. Promotional Material
3. Recruitment Brochure

• DEPARTMENT UPDATES

• CITY UPDATES

• PUBLIC COMMENTS

• ADJOURNMENT

Notice: Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based. In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee FL 34761, (407) 905-3105, 48 hours in advance of the meeting.

More than one Commissioner may participate or hear discussions regarding a matter which will come before the Commission for action.



CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT

Ocoee Fire Station 25
563 S. Bluford Avenue
Ocoee, Florida

May 14, 2026

MINUTES

6:00 PM

- **CALL TO ORDER**

Chair Fletcher called the CACOFD meeting to order at 6:03 PM in the Station 25 Conference Room, located at 563 S. Bluford Avenue.

Chair Fletcher led the Pledge of Allegiance, followed by a Moment of Silence. **Recording Clerk Brown** performed roll call and declared a quorum present.

Present: Chair Fletcher, Members Richardson, Vaughn, Washington, Channell

Absent: Vice-Chair Ochoa, Member Cummins

Also Present: Deputy Chief Van Camp, Recording Clerk Brown

- **APPROVAL OF MINUTES**

1. Minutes of the CACOFD Meeting held on February 12, 2026

Motion to Approve February 12, 2026, Minutes: Moved by Member Vaughn, seconded by Member Washington; Motion carried unanimously.

- **OLD BUSINESS**

1. Commendation Plaque

Chair Fletcher provided information about the plaque to be purchased to commemorate former Chair Tom Legvold's service to the CACOFD. Discussion ensued regarding inventory, plaque details, cost, and payment.

Motion: Purchase commendation plaque for former Chair Tom Legvold, at a cost not to exceed \$50: Moved by Member Washington, seconded by Member Richardson; Motion carried unanimously.

2. Logoed Casual Apparel - Windbreaker

Deputy Chief Van Camp updated the board on the uniform company's transitional phase and requested this item be tabled until the next meeting scheduled for August 13, 2026.

Member Vaughn brought up a past discussion from a retired City employee about creating a patch or emblem for the retirees. **Deputy Chief Van Camp** mentioned the 100-year patch for baseball caps. The discussion was tabled until the August meeting.

- **NEW BUSINESS**

- 1. Retiree Breakfast

Chair Fletcher informed the board that the Breakfast Club of Ocoee was available in August for the retiree breakfast, and suggested Saturday, August 15, 2026, as the date to host the event.

Motion: Limit the Retiree Breakfast expenses to a maximum of \$700 for Saturday, August 15, 2026, at the Breakfast Club of Ocoee. Moved by Member Vaughn, seconded by Member Washington; Motion carried unanimously.

- **DEPARTMENT UPDATES**

Deputy Chief Van Camp updated the Board with the following:

- Announced the new E1 Engine will be delivered in a few weeks and presented an overview of fleet assets. Discussion ensued.
- Discussed staff onboarding and current conditional offers and open positions.
- Discussed the transition of recruitment from National Testing Network and the rollout of in-house Physical Agility Testing.
- Announced the date and time of the upcoming City Commission meeting and encouraged the board to watch. Discussion ensued.
- Explained that the Department received a grant for Drone 25 and that drone pilot school is in progress.
- The Mass Casualty Drill in Tampa was successful. Medical Support 25 attended.
- The Station 38 design phase is moving forward, with tentative construction completion in Spring 2028.
- Discussed follow-up action items from the previous meeting.
- Fielded questions about board participation at future community events.

- **Under Construction: City Updates - None**

- **ADJOURNMENT:**

Motion to Adjourn: Moved by Member Channell, seconded by member Richardson; Motion carried unanimously.

Meeting adjourned at 6:36 PM

ATTEST:

APPROVED:

Recording Clerk Brown

Chair Michael Fletcher