

OCOEE CITY COMMISSION
Ocoee Commission Chambers
1 N. Bluford Avenue
Ocoee, Florida

September 1, 2026

AGENDA

6:15 PM

REGULAR CITY COMMISSION MEETING

• CALL TO ORDER

Invocation

Pledge of Allegiance

Roll Call and Determination of Quorum

• PRESENTATIONS AND PROCLAMATIONS

9/11 Remembrance Proclamation

• STAFF REPORTS AND AGENDA REVIEW

• PUBLIC COMMENTS

• CONSENT AGENDA

Matters listed under the consent agenda are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items unless discussion is desired by a member of the commission on a motion and a second, in which case the Mayor will instruct the City Clerk to remove that item from the Consent Agenda and such item will be considered separately.

1. Approval of Minutes from the Regular City Commission Meeting held August 18, 2026. **(City Clerk Sibbitt)**
2. Approval of Reappointment to the Police Officers'/Firefighters' Retirement Board of Trustees. **(City Clerk Sibbitt)**
3. Approval of Appointment to the General Employees' Pension Board of Trustees. **(City Clerk Sibbitt)**
4. Approval of Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program. **(Police Chief Ogburn)**
5. Approval of Change Order No. 4 for ITB #25-002 Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station. **(Utilities Director Bolling)**

• FIRST READING OF ORDINANCE

• SECOND READING OF ORDINANCE – PUBLIC HEARING

• PUBLIC HEARING

6. Public Hearing for Preserve at Crown Point Street Tree Removal Preliminary-Final Large-Scale Subdivision Plan; Project No. LS-2026-006. **AT THE REQUEST OF THE**

APPLICANT, THIS ITEM IS BEING WITHDRAWN. (Community Development Administrator McFarlane)

7. Public Hearing for Adoption of the Septic-To-Sewer Final Assessment Resolution.
(Utilities Director Bolling)

• **REGULAR AGENDA**

• **MAYOR'S ANNOUNCEMENTS**

• **COMMENTS FROM COMMISSIONERS**
(Limit to Five Minutes)

• **ADJOURNMENT**

APPEALS: In accordance with Florida Statutes § 286.0105: Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based.

ACCOMMODATIONS FOR DISABILITIES: In accordance with Florida Statute § 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee, FL 34761, (407) 905 -3105 48 hours in advance of the meeting.



Never Forget



Proclamation

Whereas: The earth shook on September 11, 2001, from an assault on The United States of America; and

Whereas: The democratic freedoms we all share were attacked by terrorists from afar; and

Whereas: Nearly 3,000 perished in the attack, with more than 400 of those being first responders who sacrificed their lives in an attempt to save others, all innocent victims of an evil beyond our comprehension; and

Whereas: This loss of life and the savagery of the attack on icons of our freedoms have left few Americans untouched; and

Whereas: We want to reach out to those families that have been sacrificed for a meaningless representation of a radical political view; and

Whereas: Our standard has been “One Nation under God,” and we should stand up for our right and freedom with God’s guidance; and

Whereas: These terrorists must be shown what freedom means to Americans, including the right to worship our God without fear of intimidation; and

Whereas: In memory of those we lost on this tragic day, we pray to never see a day like this again, and know the American spirit can never be broken and the unbreakable spirit lives on today in the courage of the first responders who safeguard our city each day, and the patriotism that lives on in the citizens of our great community.

Now, Therefore: The City Commission of the City of Ocoee, Florida, proclaims that September 11, 2026, be known as a day of prayer, remembrance, and rededication to patriotism and love for our country that will be recognized forever.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the Seal of the City of Ocoee to be affixed this 1st Day of September 2026.

Rusty Johnson, Mayor

May God Bless America and May She Survive Forever.

OCOEE CITY COMMISSION
Ocoee Commission Chambers
1 N. Bluford Avenue
Ocoee, Florida

August 18, 2026

MINUTES

6:15 PM

REGULAR CITY COMMISSION MEETING

• **CALL TO ORDER 6:16 PM**

Mayor Johnson called the regular session to order at 6:16 PM in the Commission Chambers of City Hall. The invocation was led by **Ages Hart**, *Ocoee Resident*, followed by the Pledge of Allegiance to the Flag led by **Commissioner Kennedy**. **City Clerk Sibbitt** called the roll and declared a quorum present.

Present: Mayor Johnson, Commissioner Kennedy, Commissioner Wilsen, and Commissioner Firstner

Absent: Commissioner Oliver

Also Present: City Manager Shadrix, City Attorney Geller, and City Clerk Sibbitt

• **PRESENTATIONS AND PROCLAMATIONS** - None

• **STAFF REPORTS AND AGENDA REVIEW** - None

• **PUBLIC COMMENTS 6:17 PM**

Mayor Johnson read the civility code and announced the time frame allowed for public comments and for public hearings.

The following persons addressed the City Commission:

- **Chris Adkins**, *Ocoee Resident*, commented on his reasons for closely following the City's budget, discussed the implementation of the fire assessment fee, and asked about the process for reviewing the City Manager.

• **CONSENT AGENDA 6:23 PM**

Consent Agenda Motion

Motion: Move to adopt Consent Agenda Items #1-8; Moved by Commissioner Wilsen, seconded by Commissioner Firstner; Motion carried 4-0 with Commissioner Oliver absent.

1. Approval of Minutes from the Regular City Commission Meeting held August 4, 2026, and the Budget Workshop held August 5, 2026. **(City Clerk Sibbitt)**
2. Approval to Ratify Appointment of the Fifth Trustee to the General Employees' Pension Board. **(City Clerk Sibbitt)**
3. Approval of the Certification of Non-Ad Valorem Assessment Roll for Stormwater Inclusion on the Orange County Tax Roll for FY 2026/2027. **(City Engineer Womack)**
4. Approval of Clear Village Inc. Agreement for Software Support and Maintenance.

(Development Services Director Lepp)

5. Approval of the Utility Easement Agreement for 501 Franklin Land Trust (Ocoee Village Project). **(Development Engineer Keaton)**
6. Approval of Educational Affiliation Agreement with Orlando Medical Institute. **(Deputy Fire Chief Van Camp)**
7. Approval of Award for RFP #26-007 Landscaping, Landscape Maintenance and Mowing Services. **(Procurement Manager Tolbert)**
8. Approval of the Certification of Non-Ad Valorem Assessment Roll for Solid Waste Inclusion on the Orange County Tax Roll for FY 2026/2027. **(Public Works Director Krug)**

• **FIRST READING OF ORDINANCE** - None

• **SECOND READING OF ORDINANCE – PUBLIC HEARING** - None

• **PUBLIC HEARING 6:24 PM**

9. Public Hearing to Adopt the Annual Code Enforcement Abatement Assessment Resolution to Certify FY 2027 Non-Ad Valorem Assessment Tax Roll for Abatement Cost Recovery. **(Police Chief Ogburn)**

Police Chief Ogburn briefed the City Commission on the collection of abatement costs utilizing the special assessment process. He announced there is a total of \$3,833.16 which can be applied to the FY 2027 Non-Ad Valorem Assessment Tax Roll for abatement cost recovery.

City Attorney Geller read the title of the resolution.

The public hearing was opened.

The following persons addressed the City Commission:

- **Ms. Thomas** (*first name inaudible*), *Ocoee Resident*, inquired if the property is auctioned when it has a lien placed on it. **Police Chief Ogburn** addressed her question.

The public hearing was closed.

Motion: Move to approve Resolution 2026-12 adopting the Annual Code Enforcement Abatement Assessment Resolution to Certify FY 2027 Non-Ad Valorem Assessment Tax Roll for Abatement Cost Recovery; Moved by Commissioner Kennedy, seconded by Commissioner Firstner; Motion carried 4-0 with Commissioner Oliver absent.

10. Public Hearing for Adoption of the Amended and Restated Final Resolution Pertaining to Fire Protection Assessments for Fiscal Year 2026–2027. **(Assistant City Manager Rumer)**

Assistant City Manager Rumer provided a background summary of the Fire Assessment

Services Program and the resolution proposing the final fire assessment. His presentation included an overview of the proposed FY27 fire assessment percentage and the maximum funding level of 70%, as outlined in the mailers. He also clarified comments regarding the sidewalk and road paving programs, the Forest Lake Golf Course and downtown projects, and the methodology used to calculate the assessment. He concluded by stating that the request before the Commission was to approve the resolution establishing a maximum funding level of 70% of the five-year average assessable Fire Budget, resulting in a maximum allowable residential fee of \$597.16, and setting the FY27 assessment at 45% of the five-year average assessable Fire Budget, resulting in a flat residential rate of \$383.90.

City Attorney Geller read the title of the resolution.

The public hearing was opened.

The following Ocoee residents spoke in opposition of the fire assessment resolution:

- **Jacob Garber**, *Ocoee Resident*
- **Fanny LeMorvan**, *Ocoee Resident*
- **Joe Bandur**, *Ocoee Resident*
- **Jacqueline Lewis**, *Ocoee Resident*
- **Romeo Paquette**, *Ocoee Resident*
- **Betty Haas**, *Ocoee Resident*
- **Mark Mazza**, *Ocoee Resident*
- **Mark Brisson**, *Ocoee Resident*
- **Jonathan Lee**, *Ocoee Resident*
- **Glenda Jackson**, *Ocoee Resident*
- **Vincenza Curry**, *Ocoee Resident*
- **Bobby Haas**, *Ocoee Resident*
- **Frank Cavalli**, *Ocoee Resident*
- **Cathy Sills**, *Ocoee Resident*
- **Nicole Shelley**, *Ocoee Resident*
- **John Thompson**, *Ocoee Resident*
- **Gary Boyer**, *Ocoee Resident*
- **Barbara Blair**, *Ocoee Resident*
- **Tim Swope**, *Ocoee Resident*
- **Maribel Vazquez**, *Ocoee Resident*
- **Valeri DuCharme**, *Ocoee Resident*
- **Dwayne Lewis**, *Ocoee Resident*
- **Yolanda Bedoya**, *Ocoee Resident*
- **Claudia Ausley**, *Ocoee Resident*
- **Imarmil Sollet**, *Ocoee Resident*
- **Cristina Carter**, *Ocoee Resident*

The public hearing was closed.

City Manager Shadrix shared that the methodology had been legally vetted by attorney Heather Encinosa with Nabors, Giblin & Nickerson and that they stand by their recommendation. He

further explained the increasing costs associated with providing fire services and how the five-year average used to calculate the proposed fees was determined. He noted that fire personnel salaries account for 86% of the assessable fire budget and emphasized that the City has an excellent Fire Department. He also discussed the benefits of maintaining a City-operated Fire Department and explained that salary rates in Orange County and the City of Orlando are driving the market to unprecedented levels, creating a highly competitive environment for the City to attract and retain qualified firefighters. He explained that consolidating the Fire Department with Orange County would still result in an increased cost to Ocoee residents, as the County charges a Municipal Service Taxing Unit (MSTU) for fire services. He further outlined the services provided by Orange County that Ocoee residents currently contribute toward. He noted that reductions had been made to the proposed budget and that internal forensic audits had been conducted to make the budget more transparent. He clarified that the proposed assessment represents a maximum of \$597.16, while the recommended residential rate for FY27 is \$383.90. He explained that, depending on the outcome in November, the matter may need to be revisited. At the Commission's direction, he can report back at mid-year with an update on revenues collected, projected revenues and, depending on the outcome, consider providing credits to property owners.

Mayor Johnson inquired about the average fire assessment cost for residents in FY 2026. **Assistant City Manager Rumer** addressed his question.

Commissioner Kennedy announced that he would address the public comment during his Commissioner's Comments, as it did not pertain to the fire assessment public hearing. He further stated that public participation is important and is how the process is intended to work. He shared that in 2013, he was not an elected official but attended numerous meetings as a resident and ultimately decided to run for office after becoming dissatisfied with his Commissioner. He noted that residents had the opportunity to voice their concerns during the May and June meetings, when the decision was made to implement the demand and availability methodology. He further explained the purpose of the maximum assessment and why it is necessary. He also discussed the public audit and the cleanup efforts implemented for water collection under the direction of the current City Manager. He concluded by addressing several comments made by residents during the public hearing, as well as concerns raised in a letter he received from a veteran regarding the financial hardship caused by the fire assessment.

Commissioner Wilsen commented that she agreed with resident Ms. Sollet that residents should voice their concerns to the County regarding how the fees they pay are being allocated. She shared her personal expenses for services provided by both the County and the City and explained that, while the costs are comparable, she can clearly see the services and benefits she receives from the City. She concluded by addressing several comments made by residents during the public hearing.

Mayor Johnson addressed the comment regarding the zip code change for Rose Hill from Orlando to Ocoee.

Commissioner Firstner shared that, over the past 15 years, the Ocoee Fire Department has worked diligently to achieve national accreditation, which they successfully attained. He shared that Ocoee has some of the highest-quality Fire, Police, and EMS services that can be provided.

Mayor Johnson commented on the water collection and cleanup efforts mentioned by Commissioner Kennedy. He also inquired about the average cost of providing services through the General Fund, which **City Manager Shadrix** addressed. He further shared that, over the past 11 years, the City has not increased the millage rate and has instead lowered it to 4.95 mills. He concluded by responding to several comments raised by residents during the public hearing.

Mayor Johnson allowed another 2 minutes for additional public comments on the fire assessment resolution.

The following persons addressed the City Commission:

- **Jacob Garber**, *Ocoee Resident*, inquired why fire revenue is increasing by \$4.7 million if public safety spending has decreased by \$1.8 million. **City Manager Shadrix** addressed his question.
- **Imarmil Sollet**, *Ocoee Resident*, asked about the services provided by Orange County to Ocoee residents in exchange for the \$15 million paid by the City residents. She further inquired how much the City could save by changing the garbage fees and eliminating recycling services. **City Manager Shadrix** addressed her questions.
- **Name not provided**, *Ocoee Resident*, inquired whether the City owns any land that could be utilized for future residential development as an incentive for an employee compensation package. **Assistant City Manager Rumer** addressed his question.
- **Chris Adkins**, *Ocoee Resident*, commented on non-ad valorem fees, the percentage of municipalities that utilize them, and the assistance received through ad valorem versus non-ad valorem fees. He concluded by stating that the lack of completed projects is hindering the City from receiving the tax revenue needed. **Mayor Johnson** addressed his concerns.
- **Scott Graber**, *Ocoee Resident*, commented that he respects the City's first responders and believes they are underpaid, which contributes to them leaving smaller cities for larger municipalities. He shared that he does not mind paying more for these services, as he considers them essential.

Motion: Move to approve Resolution 2026-13 adopting the Amended and Restated Final Assessment Resolution for the FY 26-27 Fire Protection Assessments using the Demand and Availability method for assessing a Fire Service Assessment Program, establishing the maximum Fire Service Assessment Rates equal to 70% of the five-year average assessable Fire Budget, and setting the FY 2026-27 Fire Protection Assessment rates to cover 45 % of the five-year average assessable Fire Budget; and further, direct staff to come back at mid-year with an assessment of the City's revenue valuations, provide a report detailing how the assessment revenues will be utilized by the Fire Department, and present recommendations based on the City's financial position at that time; Moved by Commissioner Firstner, seconded by Commissioner Kennedy; Motion carried 4-0 with Commissioner Oliver absent.

• **REGULAR AGENDA** – None

• **MAYOR'S ANNOUNCEMENTS 9:03 PM**

Mayor Johnson announced the upcoming budget hearings and City Events for the months of August and September.

• **COMMENTS FROM COMMISSIONERS 9:04 PM**

Commissioner Firstner – No further Comments.

Commissioner Wilsen – Commented on the following: **9:04 PM – 9:09 PM**

- 1) Commented on the zip code issue and shared that the City is closer than ever to resolving it. **Mayor Johnson** commented on the process for the zip code change and shared it has been close to 16 years that they have worked on getting a resolution.

Commissioner Kennedy – Commented on the following: **9:09 PM – 9:12 PM**

- 1) Addressed the public comment made by resident Chris Adkins regarding the City Manager and the fire assessment fee increases since 2013.

Mayor Johnson – Commented on the following: **9:12 PM – 9:16 PM**

- 1) Asked how many residents contacted Tallahassee regarding the proposed tax reform changes.
- 2) Commented on the City Manager's contract and addressed concerns raised on social media regarding his residency.

• **ADJOURNMENT 9:16 PM**

APPROVED:

Attest:

City of Ocoee

Melanie Sibbitt, City Clerk

Rusty Johnson, Mayor



Meeting Date: September 1, 2026
Item #: 2

Contact Name: Melanie Sibbitt
Contact Number: Ext. 1026

Department Director: Melanie Sibbitt
City Manager: Craig Shadrix

Subject: Approval of Reappointment to the Police Officers'/Firefighters' Retirement Board of Trustees. (City Clerk Sibbitt)

Background Summary:

Trustees for the Pension Boards serve four (4) year terms, as amended in Ordinance 2010-019. The City Commission appoints two (2) of the trustees from the legal residential body of the City of Ocoee, two (2) are elected from the employee body (one (1) police officer and one (1) firefighter), and the fifth trustee is chosen by those four (4) trustees and presented to the City Commission for certification of the appointment as a ministerial act. The term of Trustee William Maxwell expires on September 30, 2026, and he has indicated he is willing to serve another term, if appointed. At this time no other applications have been received for serving on this board.

Issue:

Should the Honorable Mayor and City Commission consider reappointing William Maxwell as Trustee for the Police Officers' and Firefighters' Retirement Board of Trustees?

Recommendations:

Staff recommends that the Honorable Mayor and City Commission reappoint William Maxwell as Trustee for the Police Officers' and Firefighters' Retirement Board of Trustees with a term ending September 30, 2030.

Attachments:

1. Board List
2. Ocoee Police & Fire - William Maxwell - Commission Appointed Seat

Financial Impacts:

None

Type of Item: Consent

Police Officers’/Firefighters’ Retirement Trust Fund Board of Trustees

Commission Appointed	Email	Term Expires
William Maxwell	wemaxcom@aol.com	9/30/26
Bryan Pace	bryan.pace@ocoe.org	9/30/29
Board Appointed – Fifth Trustee	Email	Term Expires
Joe Moy	Jmoy66@hotmail.com	9/30/29
Elected by Employees	Email	Term Expires
Trey Littlefield – Fire Dept. Elected	tlittlefield@ocoe.org	9/30/29
Bill Wagner - Police Dept. Elected	wwagner@ocoe.org	9/30/28

CONSULTANTS

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(863) 292-8717 (Fax)
mikew@bogdahnconsulting.com

Actuary:

Foster and Foster, Inc.
13420 Parker Commons Boulevard, Suite 104
Fort Myers, FL 33912
Tiffany Fair, Plan Administrator

(239) 433-5500
(239) 481-0634 (Fax)
data@foster-foster.com
tiffany.fair@foster-foster.com

Custodian:

Fiduciary Trust
Amed Avila
2 Alhambra Plaza, Penthouse 1-A,
Coral Gables, FL 33134

tel 305-349-2376
fax 305-372-8566
email aavila@ftci.com

From: [Tiffany Fair](#)
To: [Sibbitt, Melanie](#)
Subject: Ocoee Police & Fire - William Maxwell - Commission appointed seat
Date: Thursday, August 13, 2026 5:34:22 PM

Hi Melanie,

William Maxwell's commission appointed seat ends September 30, 2026.

Mr. Maxwell is interested in serving another term.

Can you please add this to the agenda for city's approval/ratification?

Thank You,

Tiffany Fair

Plan Administrator

T: 239.333.4872

F: 239.333.0177

Tiffany.Fair@Foster-Foster.com



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Suite 502
Cape Coral, FL 33904

Corporate Headquarters

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Fort Myers, FL 33912

[CLICK HERE](#) for a secured link to upload document(s). Once you enter your name and email, find my name (Fair, Tiffany) in the Choose Recipient drop down, add your document(s) and click Upload on the bottom left.

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Meeting Date: September 1, 2026
Item #: 3

Contact Name: Melanie Sibbitt
Contact Number: Ext. 1026

Department Director: Melanie Sibbitt
City Manager: Craig Shadrix

Subject: Approval of Appointment to the General Employees' Pension Board of Trustees. (City Clerk Sibbitt)

Background Summary:

The Pension Boards serve four (4) year terms, as amended in Ordinance 2009-020. The City Commission appoints two (2) of the trustees, two (2) are elected from the employee body, and the fifth trustee is chosen by those four (4) trustees and presented to the City Commission for certification of the appointment as a ministerial act.

The term of Trustee Patricia Gleason, who was appointed by the City Commission, expires on September 30, 2026. Ms. Gleason has indicated that she is not interested in being reappointed. An application has been received from Sandra Davidson, who has expressed an interest in serving on the General Employees' Pension Board of Trustees for a term ending September 30, 2030. No other applications have been received for serving on this Board.

Issue:

Should the Honorable Mayor and City Commission consider appointing Sandra Davidson as Trustee for the General Employees' Pension Board of Trustees?

Recommendations:

Staff recommends that the Honorable Mayor and City Commission consider appointing Sandra Davidson as Trustee for the General Employees' Pension Board of Trustees to complete a term ending September 30, 2030.

Attachments:

1. Board List
2. Board Application - Sandra Davidson, Ocoee Resident

Financial Impacts:

None

Type of Item: Consent

General Employees' Retirement Trust Fund Board of Trustees

Commission Appointed	Email	Term Expires
Patricia Gleason, CPPT	PatriciaGleasonLimey@gmail.com	9/30/26
Steven G. Sanders	sgstayfocus@yahoo.com	9/30/29
Board Appointed	Email	Term Expires
Gequita "Gee" Cowan, CPPT	gcowan@ocoe.org	9/30/30
Elected by Employees	Email	Term Expires
Gary Gleason	ggleason@ocoe.org	9/30/29
Shannon Hopper	shopper@ocoe.org	9/30/26
City Liaison	Email	Term Expires
Jenetta Wilson <i>Human Resource Director</i>	Jwilson@ocoe.org	N/A

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Fax: 863-292-8717
bradh@andcoconsulting.com

Custodian:

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Tampa, FL 33607

Lynn.Skinner@Salemtrust.com
(813) 301-1603



APPLICATION FOR SERVING ON CITY BOARDS

Please use this form to apply for appointment to a citizen advisory or quasi-judicial board. Completed applications must be signed and submitted to the Office of the City Clerk, 1 N. Bluford Ave., Ocoee, FL 34761 or emailed to ccdl@ocoee.org. Applications are valid for one (1) year from the date of submission. Please direct any questions to the Office of the City Clerk, 407-905-3105.

All submitted applications are public records under Chapter 119, Florida Statutes, and are open to inspection by all persons.

Name (please print) Sandra Davidson E-mail Address sdavidson@Ocoee.org
 Home Address [REDACTED] Ocoee, FL 34761
 Phone [REDACTED] City Resident at Least 6 Months? ☒ Yes ☐ No City District # 4

When possible, equal representation for all districts shall be maintained on all advisory boards, and the City Commission shall consider the demographic makeup of the board upon making their appointment.

Place of Work City of Ocoee Position Human Resources Manager
 Business Address 1 North Bluford Ave, Ocoee, FL 34761

US Citizen? ☒ Yes ☐ No Registered Voter? ☒ Yes ☐ No City Employee? ☒ Yes ☐ No Dept. Human Resources

Presently Serve on Quasi-judicial Board? ☐ Yes ☒ No If yes, please describe _____
State law prohibits service on more than one quasi-judicial board or elected/appointed office.

Please indicate the board(s) for which you seek appointment by the City Commission. Financial disclosure and/or background checks are required for certain citizen board members; see footnotes.

☐	Citizen Advisory Council for Fire Dept. ²	☐	Parks & Recreation Advisory Board ²
☐	Citizen Advisory Council for Police Dept. ²	☐	Planning & Zoning Commission ¹
☐	Code Enforcement Board ¹	☐	Personnel Board
☒	General Employees' Retirement Trust Fund Board of Trustees ¹	☐	Police Officers' and Firefighters' Retirement Trust Fund Board of Trustees ¹
☐	Human Relations Diversity Board ²		

¹ Financial disclosure forms must be submitted after appointment to a quasi-judicial board.

² Background checks are required before a member may participate in public-contact events.

Is this for Reappointment? ☐ Yes ☒ No

Have Attended at Least 1 Meeting of Requested Board(s)? ☒ Yes ☐ No

You are strongly encouraged to attend at least one meeting of any board for which you seek appointment prior to submitting your application.

List any education, experience, and/or skill or civic involvement that would be relevant to serving on a board.
Is a Resume Attached? ☐ Yes ☐ No

Education: <u>Master of Arts Degree - Human Resources Development, Webster University</u> <u>Bachelor of Arts Degree - Business Administration with HR Concentration, University of Central Florida</u>
Experience: <u>Over 30 years of human resources and business experience in public and private sector,</u> <u>with majority exp. in public sector. Exp. includes extensive knowledge of retirement programs, compensation,</u> <u>benefits, employee relations, policy development, compliance and workforce planning.</u>
Special Knowledge or Skills: <u>Retirement program administration - pensions, 401(k), 401(a), 457(b).</u> <u>Understanding of fiduciary responsibility and importance of managing risks associated</u> <u>with employee benefit programs.</u>
Community/Civic Organizations & Involvement: <u>Former City of Ocoee HRDB Board member. Have held</u> <u>general membership and Board positions with other community organizations.</u>
Hobbies or Special Interests: <u>Community service, travel, reading, lifelong learner</u>

ACKNOWLEDGMENT (Check Below):

- ☒ I understand that in accordance with the Florida Sunshine Law, this information will be available for public review and I waive any objections to such publication.
- ☒ If appointed, I agree to faithfully and fully perform the duties of the Board, make every endeavor to serve my full term, and will comply with all laws or Ordinances of the City, County, and State of Florida.
- ☒ I understand, if appointed, an updated application must be submitted to seek appointment to another advisory board.
- ☒ I understand that Financial disclosure forms must be submitted after appointment to a quasi-judicial board.

STATE REPORTING REQUIREMENTS

Section 760.80, F.S., requires the City submit a report annually to the Secretary of State disclosing race, gender, and physical disabilities of board and committee members. Please check the appropriate boxes below:

Race

- ☒ African-American
- ☐ Asian- American
- ☐ Hispanic-American
- ☐ Native American
- ☐ Caucasian

Gender

- ☐ Male
- ☒ Female

Disability

- ☐ Physically Disabled

By my signature below, I attest that the information provided herein is true and correct, and I acknowledge and agree that a background check will be required when my duties include contact with the public.

Signature Sandra Davidson Date 8/25/26

STAFF REPORT

Meeting Date: September 1, 2026

Item #: 4

Contact Name: Bryan Pace
Contact Number: Ext. 3356

Department Director: Vincent Ogburn
City Manager: Craig Shadrix

Subject: Approval of Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program. (Police Chief Ogburn)

Background Summary:

The Institute of Police Technology is awarding the City of Ocoee Police Department \$7,985.37 in grant funding to support Florida's Bicycle and Pedestrian Focused Initiative on Communication and High Visibility Enforcement. These funds aim to use law enforcement to reinforce safe pedestrian, bicyclist, and driver behaviors in priority counties in Florida. The goal of this effort is to reduce traffic crashes resulting in severe and fatal injuries to pedestrians and bicyclists through high-visibility education and enforcement detail. The grant will fund overtime high-visibility education and enforcement operations through May 7, 2027.

Issue:

Should the Honorable Mayor and City Commission approve the Letter of Agreement and Contract to accept the additional \$7,985.37 made available to the Ocoee Police Department through Florida's Bicycle Pedestrian Focused Initiative of Communication and High Visibility Enforcement Grant?

Recommendations:

It is recommended that the Honorable Mayor and City Commission approve the Letter of Agreement and Contract to accept the additional \$7,985.37 made available for the Ocoee Police Department through Florida's Bicycle Pedestrian Focused Initiative of Communication and High Visibility Enforcement Grant.

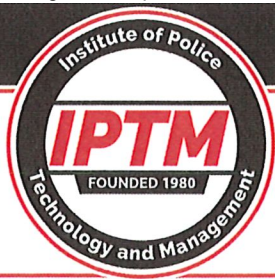
Attachments:

1. Contract

Financial Impacts:

Grant funding in the amount of \$7,985.37 has been made available to the Ocoee Police Department through Florida's Bicycle Pedestrian Focused Initiative of Communication and High Visibility Enforcement Grant. There is no financial impact on the city.

Type of Item: Consent



Institute of Police Technology and Management

University of North Florida
12000 Alumni Drive | Jacksonville, Florida 32224
Phone: (904) 620-4786 | Fax: (904) 620-2453
www.iptm.org

August 11, 2026

Mr. Chris Craig
Traffic Safety Administrator
Florida Department of Transportation
605 Suwannee Street, MS 53
Tallahassee, Florida 32399

RE: Pedestrian and Bicycle Safety High Visibility Enforcement and Support Program
Project Number: 433144-1-8404
Contract Number: G3P01

Dear Mr. Craig,

We are requesting subcontract approval under the aforementioned subgrant agreement. The request is for approval of a contractual services agreement between IPTM and City of Ocoee in the amount of \$7,985.37. Under the contract, Ocoee Police Department will conduct overtime high visibility education and enforcement operations through May 7, 2027.

I appreciate your consideration of this request.

Sincerely,

A handwritten signature in purple ink, appearing to read "Angel Williams", is written over a light blue horizontal line.

Angel Williams
Coordinator

Attachment

Letter of Agreement and Contract

In this contract between the City of Ocoee ("Agency") and University of North Florida Training and Services Institute, Inc., d/b/a Institute of Police Technology and Management ("IPTM"), a direct support organization of the University of North Florida ("University"), the Agency shall perform the services as outlined in the scope of services (Exhibits A & B). The contract period will begin upon execution and will end on May 7, 2027.

Total contract amount will not exceed \$7,985.37

The parties to this contract shall be bound by all applicable state and federal requirements as outlined in Florida Department of Transportation (FDOT) Project # 433144-1-8404, FDOT Contract # G3P01. All services must be completed by May 7, 2027. The final invoice must be received by June 4, 2027 or payment will be forfeited.

It is expressly understood that the Agency is an independent contractor, and not an agent of the FDOT or the University of North Florida. The FDOT and the University's ("State Agencies" or individually "State Agency") respective total liability in negligence or indemnity for acts of its employees or officers shall not exceed the limits of their waiver of sovereign immunity provided under Section 768.28, Florida Statutes. The FDOT, the University, and the Agency shall each be responsible for its own attorney fees in the event of a dispute.

To the fullest extent permitted by law, the Agency shall indemnify and hold harmless IPTM and the State of Florida, Department of Transportation, including the Department's officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor/consultant and persons employed or utilized by the contractor/consultant in the performance of this Agreement.

This indemnification shall survive the termination of this Agreement. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and IPTM's sovereign immunity.

Agency is a subdivision, as defined in Section 768.28, Florida Statutes, and Agency agrees to be fully responsible only to the extent provided by Section 768.28, Florida Statutes, for the negligent or wrongful acts or omission of any employee of the Agency while the employee is acting within the course and scope of the employee's employment, and for any damages proximately caused by said acts or omissions or torts.

Nothing herein shall be construed as consent by a State Agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of this contract. No State Agency or subdivision indemnifies any other party or person beyond the extent permitted under the law, no matter what the circumstances. Nothing herein shall be construed as a waiver by the FDOT, the University, and the Agency of any rights or limits to liability existing under Section 768.28, Florida Statutes.

In accordance with the contract, the Agency is authorized to perform the tasks detailed in the scope of services (Exhibits A & B) and is fully responsible for satisfactory completion of all services. Services performed prior to receiving an executed contract from the University will not be eligible for reimbursement. This contract does not involve the purchase of Tangible Personal Property, as defined in Chapter 273, Florida Statutes.

This is a cost reimbursable contract. To be eligible for reimbursement, all costs must be allowable pursuant to state and federal expenditure laws, rules and regulations and must be essential to the successful completion of the tasks identified in this contract for services.

If a cost benefits more than one project, a determination must be made and documentation provided to support that the cost is distributed in a reasonable and consistent manner across all benefiting projects.

CANCELLATION: This contract may be unilaterally cancelled by FDOT or the University for refusal by the Agency to allow public access to all documents, papers, letters, or other material made or received by the Agency in conjunction with this contract, unless Florida law provides that the records are confidential and/or exempt from the disclosure requirements of section 24(1) of Article 1 of the state constitution and section 119.07(1), Florida Statutes.

EXHIBIT "A"

SCOPE OF SERVICES PEDESTRIAN AND BICYCLE SAFETY HIGH VISIBILITY EDUCATION AND ENFORCEMENT CAMPAIGN

I. **OBJECTIVE:**

The Florida Department of Transportation ("FDOT"), through a subgrant with University of North Florida ("University"), will utilize law enforcement support to reinforce safe pedestrian, bicyclist, and driver behaviors in priority counties in Florida. The goal of this effort is to reduce traffic crashes resulting in serious and fatal injuries to pedestrians and bicyclists using high visibility education and enforcement details.

II. **PURPOSE:**

In 2024, 3,098 people lost their lives in traffic crashes on Florida's roadways. More than 21% of them were pedestrians (678) and more than 6% were bicyclists (209).

The **Purpose** of this funding opportunity is to develop and implement effective community level High Visibility education and enforcement details in areas with the highest representation of traffic crashes resulting in serious and fatal injuries to pedestrians and bicyclists.

The project **Goal** is to mitigate crashes by increasing awareness of and compliance with traffic laws that protect the safety of pedestrians and bicyclists on Florida's roads.

Pedestrians and bicyclists are more vulnerable than all other road users. Traffic crashes involving pedestrians and bicyclists are more likely to result in fatal or serious injuries than any other types of traffic crashes.

Speed, impairment, and distractions contribute to unsafe conditions for pedestrians and bicyclists and may be included in enforcement operations where there is data to support the need for these interventions to improve the safety of pedestrians and bicyclists.

Pedestrian decoys may only be included in enforcement operations to improve driver yield rates at mid-block crossing locations to improve the safety of pedestrians and bicyclists.

This campaign is a component of Florida's Bicycle/Pedestrian Focused Initiative and is implemented by the Institute of Police Technology and Management (IPTM) under the direction of the Florida Department of Transportation (FDOT). This campaign supports the goals established in Florida's Pedestrian and Bicycle Strategic Safety Plan. High Visibility Enforcement activities are being implemented to mitigate crashes by educating pedestrians, bicyclists, and motorists on traffic laws pertaining to pedestrian and bicycle safety and increasing compliance with those laws.

III. **IPTM RESPONSIBILITIES:**

IPTM will provide the required training/training materials, a copy of Florida's Pedestrian and Bicycle Strategic Safety Plan, and educational materials to the Agency for distribution during enforcement operations upon contract execution. Additional educational materials, bicycle lights, and electronic media may be requested by the Agency but are subject to availability. IPTM reserves the right to review and audit the Agency's compliance with the terms of this Letter of Agreement and Contract. IPTM also reserves the right to reduce the amount of funding allocated under this Letter of Agreement and Contract when it is determined that the Agency will be unable to properly utilize the full funding amount as outlined herein.

IV. **AGENCY SERVICES AND RESPONSIBILITIES:**

Agency will provide high visibility education and enforcement of all road users, including pedestrians, bicyclists, and motorists, to change behaviors and improve the safety of pedestrians and bicyclists. Agency will conduct on-street education and enforcement details at pre-approved locations within pre-approved times and distribute educational materials with each contact. Education is the preferred method of behavior correction. Warnings and/or citations to pedestrians, bicyclists, and motorists will be guided by

the Agency's policies and procedures and must comply with Florida law. These operations are designed to reach more than just the individuals who are stopped or contacted, they should also be highly visible to anyone driving, walking, or biking in the area in a way that associates the enforcement activity with the safety awareness campaign. The Agency shall record all detail activity that documents the education and enforcement outputs for each detail conducted during the contract period using the provided online platform.

To be reimbursable, activities conducted by the Agency must meet the requirements listed in this Letter of Agreement and Contract to include the following:

- Operations must begin within 60 days of the contract execution date. Exceptions require the approval of IPTM.
- Only overtime hours for sworn law enforcement officers are eligible for reimbursement (non-sworn civilian personnel are not eligible unless explicitly approved in writing by IPTM).
- Operations must be highly visible to anyone driving, walking, or biking in the area. It is strongly suggested that operations include a combination of high visibility elements with a coordinated media awareness campaign similar to those used in sobriety checkpoints or other enforcement mobilizations.
- Funds may not be used to supplant the Agency's enforcement and educational efforts funded by other local, state, or federal sources. Duplicated efforts are not eligible for reimbursement.
- Agency will not be reimbursed for education and enforcement details that take place at locations outside of those pre-approved by the FDOT and outlined in Exhibit C of this agreement.
- Agency will not be reimbursed for education and enforcement details that take place outside of the day(s) and times of day pre-approved by the FDOT and outlined in Exhibit C of this agreement (each detail location may have different pre-approved days and times of day).

Minimum Level of Service

Agency shall conduct highly visible education and enforcement operations at each of the identified locations outlined in Exhibit C of this agreement, prioritizing efforts towards higher ranked (Tier 1) locations.

☒ Both Tier 1 and Tier 2 locations: Tier 1 locations shall be worked from contract execution through May 7, 2027. Tier 2 locations can be worked in addition to Tier 1 locations from February 1, 2027 through May 7, 2027.

☐ Only Tier 2 locations shall be worked from contract execution through May 7, 2027.

A minimum of two (2) media engagements should be conducted in conjunction with these high visibility enforcement operations during the contract period.

Agency performance will be evaluated based on their prioritization of enforcement details to areas with the highest representation of traffic crashes resulting in serious and fatal injuries to pedestrians and bicyclists and on the visibility of the mobilization.

- Agency will not be reimbursed for administrative time, travel time, meal breaks or other hours that are not for participation in the education and enforcement overtime details aimed at reducing traffic crashes resulting in serious or fatal injuries to pedestrians or bicyclists, or attendance at required training outside of the training requirement listed within this contractual service agreement.
- Each officer is limited to a maximum of eight (8) hours of reimbursable overtime in any single day (defined as 12:00 a.m. to 11:59 p.m.), unless there are extenuating circumstances at the end of a shift

that causes the hours to exceed this limit. **Extenuating circumstances must be documented in the activity report.** There is no pay period limit.

- Officer training is mandatory. For their overtime hours to be reimbursable, officers working the education and enforcement details must first complete the required four-hour training course titled *"Pedestrian and Bicycle Law Enforcement: Laws, Procedures and Best Practices."* To remain eligible, officer "refresher training" is required for any officer who completed the four-hour training course titled *"Pedestrian and Bicycle Law Enforcement: Laws, Procedures and Best Practices"* **prior to June 30, 2025.** The refresher training class titled *"Pedestrian & Bicycle Safety: A Law Enforcement Review"* is not a substitute for the 4-hour classroom course for initial eligibility into this program.
- Agency may be reimbursed for a limited number of sworn law enforcement officers to attend the required four-hour training course titled *"Pedestrian and Bicycle Law Enforcement: Laws, Procedures and Best Practices"* or the two (2) hour online refresher training course titled *"Pedestrian & Bicycle Safety: A Law Enforcement Review"*. For their overtime hours to be reimbursable, attendance at the training must be within the contract period and must be on overtime status. Although every sworn law enforcement officer may attend the training, overtime reimbursement is limited to those officers who will actually take part in education and enforcement details.
- Public awareness is a key element of the high visibility enforcement model. The Agency is strongly encouraged to distribute a minimum of two (2) media releases during the contract period. The first media release announcing that operations are beginning should be distributed a minimum of seven (7) days in advance of the first education/enforcement detail. The second media release should include a reminder that details are ongoing. This second media release should be distributed approximately halfway through the contract period. Additional media engagement is also encouraged throughout the contract period. Media releases may include social or digital media but must also be distributed through local media outlets. Proof of media engagement should be provided within 30 days of the press release or news report.
- The Agency shall distribute the provided safety educational materials during all education and enforcement details. Materials will be provided to Agency free of charge for this purpose.
- Agency may elect to participate in bicycle light distribution to improve nighttime visibility and compliance with F.S. 316.2065(7). A Bicycle Light Distribution Assurance Form provided by IPTM is required for each bicycle light set that is distributed. The required documentation must be signed by the officer and submitted to IPTM or through the provided online platform along with the detail report for the period in which the lights were distributed.
- Invoice submissions must document that each officer was on overtime status while working the education and enforcement details in order to be eligible for reimbursement.

HIGH VISIBILITY ENFORCEMENT (HVE)

All law enforcement agencies shall conduct High Visibility Enforcement while conducting enforcement under this contractual service agreement.

High Visibility Enforcement is defined as:

- Intense:** Enforcement activities are over and above what normally takes place.
- Frequent:** Enforcement occurs often enough to create general deterrence.
- Visible:** A majority of the public sees or hears about the enforcement.
- Strategic:** Enforcement targets high-risk locations during high-risk times.

APPROVED PERSONNEL LIST

Prior to commencing the services outlined under this contract, Agency must submit a list of personnel authorized to participate in overtime details under this agreement through the provided online platform. The name and fully loaded hourly overtime rates to be used for each officer must be submitted. The overtime rates may include the costs of hourly overtime plus associated fringe benefits paid upon the overtime. Only hours from officers listed shown on the authorized personnel list are eligible for reimbursement under this agreement. The authorized personnel list shall be updated as needed to add officers and update overtime pay rates.

METHOD OF COMPENSATION/PAYMENT SCHEDULE

Invoices must be submitted at least monthly (every 30 days), beginning within 90 days of the contract execution date. Invoices must contain the following:

- **Invoice** to include summary of hours charged and total due.
- **Payroll documentation:** Agency must submit payroll documentation to accompany each invoice. This payroll documentation should clearly indicate that the detail hours worked under this contract were on overtime status along with the overtime rates that were paid. As this is a cost-reimbursable contract, IPTM can only reimburse the Agency for an amount up to the total costs incurred for the overtime worked; therefore, Agency must include either a pay stub or payroll ledger documenting payment to each officer for which reimbursement is requested. It is the responsibility of the Agency to redact any personally identifiable information such as Social Security numbers prior to submission.

The overtime pay rate for personnel shall be based on the actual cost per employee in accordance with the agency's payroll policy. Each agency shall comply with Fair Labor Standards Act (FLSA) requirements and thresholds for overtime accrual and payment and its own policies and procedures, insofar as those policies apply uniformly to both federally financed and other activities of the agency, as required by 2 CFR 200.403(c). Additional hours may be called overtime, call-out, off duty, extra, additional, etc.

As part of the "fully burdened" overtime costs, the agency can be reimbursed for the additional benefit costs paid on the overtime worked. These benefit costs must be additional costs incurred specifically as a result of the overtime being reimbursed. These benefits may include associated portions of FICA (Social Security and Medicare), Worker's Compensation, Retirement benefits, and fixed shift differential costs. Prorated portions of leave accrual, health/life insurance, uniform allowance, vehicle usage, salary incentive, and other standard benefits cannot be reimbursed as they are not additional costs incurred specifically as a result of the overtime worked.

- **Detail Activity:** Agency shall record detail activity that documents the education and enforcement outputs for each detail conducted through the provided online platform. The activity will document that each detail conducted meets the minimum level of service as outlined in this agreement and show the officers assigned, date, days and/or times, location, contacts made, number of materials distributed, and the numbers of educational contacts, warnings and citations issued to motorists, pedestrians, and bicyclists for each statute. Detail Activity submissions shall be consistent with the corresponding invoices and payroll documentation.

All invoices must be submitted through the provided online platform. In case the provided online platform is unavailable, invoice documentation can be sent electronically to ped.bike.safety@iptm.org.

All requests for reimbursement shall be signed by an Authorized Representative of the Agency, or their delegate.

The University has 40-days to review and process invoices for services. This process begins on the date the Agency invoice is received, inspected, and approved. Invoices may be returned if not completed properly. If a payment is not available within 40 days from the University approval, a separate interest

penalty at a rate as established pursuant to Section 55.03(1), F.S., will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices that have to be returned to a Agency because of Agency preparation errors will result in a delay in the payment and is not subject to the interest penalty. The Agency payment requirements do not start until a properly completed financial reimbursement request is provided to the University.

FINANCIAL CONSEQUENCES

Payment shall be made only after receipt and approval of services provided. If the University determines that the performance of the Agency does not comply with the contract requirements, the University shall notify the Agency of the deficiency to be corrected, and the correction shall be made within a timeframe to be specified by the University. If the deficiency is subsequently resolved, the University agrees to pay the invoice(s) for the unpaid amount(s) during the next billing period. If the Agency is unable to resolve the deficiency, the funds shall be forfeited at the end of this contractual service agreement.

PRE-APPROVED HVE LOCATIONS

Education and enforcement overtime details are only authorized at locations (specific intersections, corridors, and/or regions) that have been pre-approved by the FDOT. Agency may not be reimbursed for efforts conducted at locations that have not been pre-approved, that take place prior to the date of the approval of this agreement, or that do not comply with the minimum level of service as outlined in this agreement.

Maximum number of officers permitted at pre-approved locations:

- 0.5 mile or less - 3 officers permitted
- 0.51 miles to 0.75 miles – 5 officers permitted
- 0.76 miles or more – 8 officers permitted

The Agency will not be eligible for reimbursement for officers that exceed the maximum number permitted.

Each pre-approved location will have clearly defined boundaries; day(s) and times of day in which the overtime details can be worked and will be outlined in Exhibit C.

REQUESTS FOR ADDITIONAL FUNDING

The Agency may request an increase to the total funding amount of this contract during the contract period. If the funding is available, the increased funding request may be considered if the Agency has:

- satisfied all of the provision listed within this contract
- submitted timely invoices and record of detail activity submissions
- conducted HVE overtime detail efforts in a manner that supports the stated goal
- expended 80% or more of the current contract funding amount
- pedestrian and bicyclist crash circumstances within the Agency's jurisdiction support the increased funding amount

Increased funding will be based upon availability and must be approved by the FDOT.

Increased funding will be accomplished through an amendment to this contract which must be signed by the FDOT, Agency, and IPTM.

Requests for increased funding must be submitted to IPTM and received on or before February 27, 2027.

NON-DISCRIMINATION AND ETHICAL STANDARDS

No person shall, on the ground of race, color, religion, sex, handicap, or national origin, be subjected to discrimination under any program or activity supported by this contract. The agency agrees to comply with the Florida Civil Rights Act (F.S. 760)

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0700-0799/0760/0760.html

All officers participating in High Visibility Enforcement activities are required to comply with the Law Enforcement Officer Ethical Standards of Conduct as established by the Florida Department of Law Enforcement. <https://www.fdle.state.fl.us/Content/CJST/Menu/Officer-Requirements-Main-Page/LE-Ethical-Standards-of-Conduct.aspx>

CORE ACTIVITY PERFORMANCE MEASURES / MINIMUM LEVEL OF SERVICE TO BE PERFORMED AND CRITERIA FOR EVALUATING SUCCESSFUL COMPLETION.

Each law enforcement agency is encouraged to complete all of the tasks as outlined within this contract. All agencies are required to complete a minimum of (80%) eighty percent of contracted efforts within the contract period to be eligible for "agency of the year award" consideration. Each successive fiscal year, agencies will be prioritized for funding based on percentage of performance expectations that were met.

CONSEQUENCES FOR NON-PERFORMANCE

If the Agency is unable to properly utilize the full funding amount as outlined herein, the amount of funding for subsequent periods may be reduced. In the event that the required services are in dispute, the invoice may be pro-rated, reduced, or payment withheld until adequate documentation is provided to support the completion of such services and the dispute is resolved. If requirements are not met, the invoice will be pro-rated and payment will only be made for services that were completed as outlined in this agreement. Failure to submit invoices, detail activity reports, or other deliverables as outlined in this contract may result in termination of the agreement.

EXHIBIT "B"

EFFORT SUMMARY

FLORIDA'S PEDESTRIAN AND BICYCLE FOCUSED INITIATIVE HIGH VISIBILITY ENFORCEMENT CAMPAIGN

QUANTIFIABLE, MEASURABLE, AND VERIFIABLE DELIVERABLES

- A minimum of two (2) media engagements should be conducted in conjunction with these high visibility enforcement operations during the contract period.
- Detail Activity Reports shall be submitted for each education and enforcement detail worked.
- Bicycle Light Distribution Assurance Forms shall be submitted for each bicycle light kit distributed.
- Invoices shall be submitted for each month or payroll period in which overtime details were performed beginning the month following contract execution.

PERFORMANCE MEASURES

Proof of performance documentation shall be submitted. This includes, but is not limited to, the following:

- Detail Activity Submissions
- Proof of media engagements
- Proof of overtime hours worked

BUDGET/COST ANALYSIS

- The name and fully loaded hourly overtime rates to be used for each officer must be submitted.
- The overtime rates may include the costs of hourly overtime plus associated fringe benefits paid upon the overtime.
- Only hours from officers listed and shown on the authorized personnel list are eligible for reimbursement under this agreement.
- Only overtime hours for sworn law enforcement officers are eligible for reimbursement (non-sworn civilian personnel are not eligible unless explicitly approved in writing by IPTM).
- Each officer is limited to a maximum of eight (8) hours of reimbursable overtime in any single day (defined as 12:00 a.m. to 11:59 p.m.).
- Only maximum number of officers permitted at pre-approved locations are eligible for reimbursement under this agreement.
- Payroll documentation should clearly indicate that the detail hours worked under this contract were on overtime status along with the overtime rates that were paid.
- ☒ Both Tier 1 and Tier 2 locations: Tier 1 locations shall be worked from contract execution through May 7, 2027. Tier 2 locations can be worked in addition to Tier 1 locations from February 1, 2027 through May 7, 2027.
- ☐ Only Tier 2 locations shall be worked from contract execution through May 7, 2027.
- Payment shall be made only after receipt and approval of services provided.

Total contract amount not to exceed: \$7,985.37

EXHIBIT "C"

Locations for Ocoee Police Department Florida's Pedestrian and Bicycle Focused Initiative High Visibility Enforcement Campaign

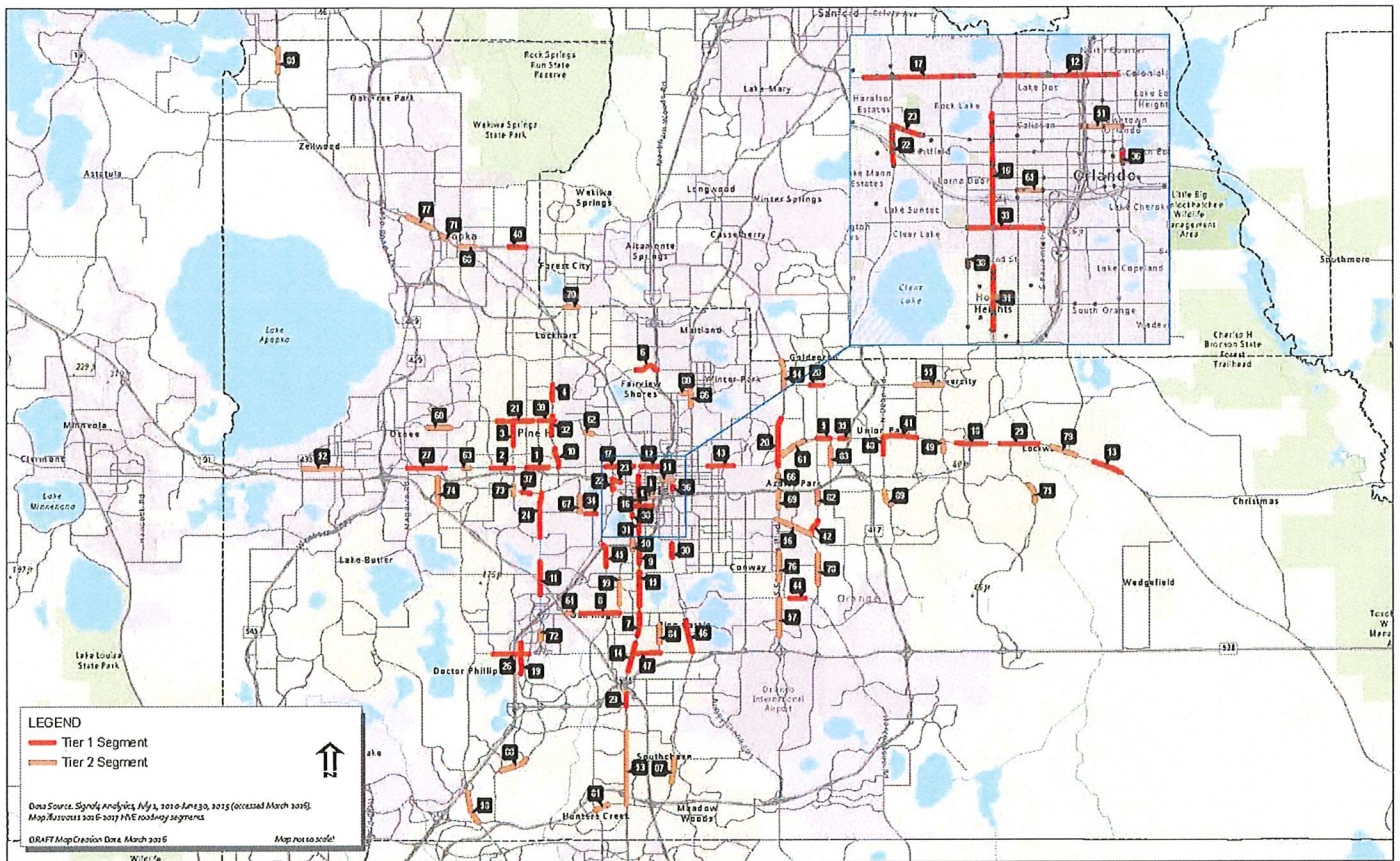
ORANGE COUNTY PEDESTRIAN/BICYCLE HIGH CRASH SEGMENTS

Rank	Roadway Name	From	To	Length (miles)	Tier	Time Range		Day of the Week
						From	To	
27	W COLONIAL DRIVE	MAGUIRE ROAD	CITRUS OAKS AVENUE	1.45	1	1800	800	Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday
60	E SILVER STAR ROAD	1ST STREET	LAKE JOHIO ROAD	0.91	2	1700	600	Tuesday, Friday, Saturday, and Sunday
63	W COLONIAL DRIVE	TACO BELL (8868 W COLONIAL DRIVE, OCOEE, FL 34761)	PAHOA STREET	0.21	2	600	2300	Friday, Saturday, and Sunday

Data Source: Signal 4 Analytics 7/1/2020 to 6/30/2025 (downloaded February 2026). Table lists roadway segments with high representation of traffic crashes resulting in serious injuries and fatalities to pedestrians and bicyclists.

EXHIBIT "C"

2026-2027 HIGH VISIBILITY ENFORCEMENT PROGRAM - ORANGE COUNTY PEDESTRIAN/BICYCLE SEGMENTS



Letter of Agreement and Contract

Execution of Agreement. This Agreement may be simultaneously executed in a minimum of two counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one in the same instrument.

**University of North Florida Training and Services Institute, Inc.
d/b/a Institute of Police Technology and Management**

George Androuin, Assistant Vice President

Date _____

Cameron Pucci, Director

Date

AGENCY ACKNOWLEDGEMENT: By signing below, I certify that I have read the entire document, agree to abide by the pricing and all terms and conditions of this Letter of Agreement and Contract, and that I am authorized to sign for the Agency.

Agency Name: City of Ocoee

Address: 1 N Bluford Avenue, Ocoee, FL 34761

Agency's Authorized Agent Signature

Date _____

Printed Name

Title

- DocuSigned by:

Chris Craig

~~B67DFADA5D7C4E4~~

FDOT APPROVAL

08/14/2026 | 10:11 AM EDT

Date _____

Exhibit "D"

FY2026 - Subcontract Agreement Required Federal Clauses, Per Part V

- i. The parties to this subcontract shall be bound by all applicable sections of Part V: Acceptance and Agreement of Project # 433144-1-8404, FDOT Contract #G3P01. A final invoice must be received by June 4, 2027 or payment will be forfeited.
- ii. **Buy American Act.** The Buy America Act prohibits the use of Federal highway safety grant funds to purchase any manufactured product or software/information technology systems whose unit purchase price is \$5,000 or more, including motor vehicles, that is not produced in the United States. NHTSA and/or FHWA may waive those requirements if (1) their application would be inconsistent with the public interest; (2) such materials and products are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality; or (3) the inclusion of domestic material will increase the cost of the overall Project contract by more than 25 percent.
- iii. **Certification Regarding Federal Lobbying.** The subcontractor certifies, to the best of his or her knowledge and belief, that:
 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 3. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 31 U.S.C 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- iv. **Cooperation with the Inspector General.** It is the duty of every subcontractor to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to this Agreement. Section 20.055(5), F.S.
- v. **DBE Assurance.** The consultant or contractor and subconsultant or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The consultant or contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of USDOT-assisted contracts. Failure by the consultant or contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the Subrecipient or the Department deems appropriate.
- vi. **E-Verify.** Any subcontractors performing work or providing services pursuant to the subgrant agreement are required to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the term of the Agreement.

- vii. **Nondiscrimination.** During the performance of this subcontract, the Subcontractor agrees:
1. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time
 2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein
 3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the FDOT State Safety Office, USDOT, NHTSA, or FHWA
 4. That, in the event a Subcontractor fails to comply with any nondiscrimination provisions in this subgrant, the Subrecipient will have the right to impose such subgrant sanctions as it or NHTSA and/or FHWA determines are appropriate, including but not limited to withholding payments to the Subcontractor under the contract/agreement until the Subcontractor complies; and/or canceling, terminating, or suspending a contract or funding agreement, in whole or in part.
- viii. **Clean Air Act and Federal Water Pollution Control Act.** Subcontracts for amounts in excess of \$150,000 must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) as amended, and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387) as amended. Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- ix. **Integrity Certification.** The Subcontractor certifies that neither it nor its contractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency. This certification is a material representation of fact upon which the Department is relying in entering this Agreement. If it is later determined that the Subcontractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment. The Subcontractor shall provide to the Department immediate written notice if at any time the Subcontractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- x. **Contract Work Hours and Safety Standards Act.** All subcontracts in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- xi. **Indemnification and Insurance.** To the extent permitted by law and as limited by and pursuant to the provisions of Section 768.28, F.S., the Subcontractor shall indemnify and hold harmless the Subrecipient and the State of Florida, Department of Transportation, including the Department's officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor/consultant and persons employed or utilized by the contractor/consultant in the performance of this Agreement. This indemnification shall survive the termination of this Agreement. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Subrecipient's sovereign immunity.

- xii. **Policy on Banning Text Messaging While Driving Act.** In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, subcontractors are encouraged to:

Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official business or when performing any work on behalf of the Subrecipient agency and/or the Government.

Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting and driving.

Insert the substance of this section, including this sentence, in all sub-agreement/subcontracts funded with the subaward provided under this Agreement that are \$15,000 or more.

- xiii. **Human Trafficking.** The Subcontractor agrees that it and its employees that perform any work on the subcontract shall not, during the term of this Agreement, engage in trafficking in persons, procure a commercial sex act, or use forced labor in the performance of work on the subcontract.

- xiv. **Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.** The Subcontractor agrees to take the following affirmative steps to assure that minority businesses, women's business enterprise, and labor surplus are used when possible:

1. Place qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assure that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

- xv. **Termination for Convenience.** In accordance with Appendix II to 2 CFR Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards, either Party may terminate this Agreement for convenience upon thirty (30) calendar days' advance written notice to the other Party. Termination of this Agreement, as such, will not affect payment for services satisfactorily furnished prior to the termination.

STAFF REPORT

Meeting Date: September 1, 2026

Item #: 5

Contact Name: T'Jean Tomlinson
Contact Number: Ext. 4301

Department Director: Jen Bolling
City Manager: Craig Shadrix

Subject: Approval of Change Order No. 4 for ITB #25-002 Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station. (Utilities Director Bolling)

Background Summary: The approved Ocoee American Rescue Plan Act (ARPA) project list includes funds to construct a new reclaimed storage tank and pump station at the City's Wastewater Treatment Plant. This project was revised to provide the infrastructure necessary to accept, store, and re-pump 1.0 million gallons per day (MGD) of reclaimed water from Orange County into the City's reclaim distribution system following new rate classification requirements implemented by Orange County.

The City is taking steps to qualify for lower reclaimed water rates under the updated rate classifications implemented by Orange County, the first of which was implemented by the work under Change Order #1 with the addition of a supplementary potable water supply pipe to this new tank.

Change Order No. 4 includes:

- Installation of post restraints on the existing potable water line to accommodate the new air gap potable water piping connection.
- Installation of a permanent Insertion Valve on Leslie Ann Lane to properly isolate the existing water main during construction and future maintenance activities.
- Removal of two trees located near the Reclaimed Water Tank's Electrical Building that pose a safety and structural risk to the building and to the adjacent property.

These items are required to complete the potable water connection and protect the reclaim tank and pump house infrastructure. This change requires a contract modification, increasing the total project cost by \$89,732.93.

Issue:

Should the Honorable Mayor and City Commission approve Change Order No. 4 for ITB #25-002 Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station in the amount of \$89,732.93?

Recommendations:

Staff recommends that the Honorable Mayor and City Commission approve Change Order No. 4 for ITB #25-002 Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station in the amount of

\$89,732.93. Staff also recommends that the City Manager be authorized to approve changes to this contract up to the limit of his purchasing authority for each change order.

Attachments:

1. Change Order No. 4

Financial Impacts:

There is adequate funding for this Change Order in the amount of **\$89,732.93** in Job Number P000331 in the Capital Improvements Fund (408-535-00-6302).

Type of Item: Consent



CITY OF OCOEE
1 N. Bluford Avenue
Ocoee, Florida 34761

This Change Order requires action by the City Commission

Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station
(ITB #25-002)

CHANGE ORDER NO. 4

DATE: 08/18/2026

PURCHASE ORDER: 1429858

The following changes are hereby made to the CONTRACT DOCUMENTS.

Original CONTRACT PRICE	<u>\$4,115,700.00</u>
Current CONTRACT PRICE ADJUSTED by previous CHANGE ORDERS	<u>\$4,919,059.79</u>
Net Increase (Decrease) Resulting from this CHANGE ORDER	<u>\$89,732.93</u>
The current CONTRACT PRICE including this CHANGE ORDER	<u>\$5,008,792.72</u>
Original CONTRACT COMPLETION DATE:	<u>05/10/2026</u>
Current CONTRACT COMPLETION DATE adjusted by previous CHANGE ORDERS	<u>10/18/2026</u>
Net Increase Resulting from this CHANGE ORDER	<u>44 days</u>
Current CONTRACT COMPLETION DATE including this CHANGE ORDER	<u>12/01/2026</u>

Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station
Federal Grant Funded ARPA Project
ITB #25-002

CHANGES ORDERED:

I. REQUIRED CHANGES

1. This change order will cause a net increase to the contract total in the amount of **\$89,732.93**
2. Added Pay Items to complete the project:

CO4.01 14-inch Water Main Insertion Valve Install and Post Restraints by One (1) Lump Sum in the total amount of Eighty-Three Thousand Six Hundred Fourteen and 65/100 (**\$83,614.65**) Dollars

CO4.02 Additional Tree Removal by One (1) Lump Sum in the total amount of Six Thousand One Hundred Eighteen and 28/100 (**\$6,118.28**) Dollars

II. JUSTIFICATION

CO4.01 All costs associated with the installation of a new 14-inch Insertion Valve to isolate Leslie Ann Ln and allow the Contractor to install post restraints on the existing 14-inch ductile iron water main for the completion of the new ductile iron water main with flow meter as a secondary source to fill the new storage tank through an air-gap.

CO4.02 All costs associated with the removal of one large dead Laurel Oak Tree and one Cherry Laurel Oak Tree that present a potential risk to the Reclaimed Water Tank's Electrical Building and the adjacent residential property.

III. NARRATIVE OF NEGOTIATIONS

The Contractor has agreed to do the additional work to install the new Insertion Valve and Post Restraints on the existing water main and to remove trees that present a potential hazard.

IV. PAYMENT

There is adequate funding for this Change Order in the amount of **\$89,732.93** in Job Number P000331 in the Capital Improvements Fund (408-535-00-6302).

V. APPROVAL AND CHANGE AUTHORIZATION

The original project and funding allocation were established by issuance of a CITY purchase order, subject to the terms and conditions contained in the CITY's solicitation, Project Manual, Drawings, Specifications, and/or the CONTRACTOR's service and price proposal, which collectively form the terms of an agreement between the CITY and the CONTRACTOR for the performance of the Work. This proposed change to the agreement requires approval by the City Commission under the CITY's Purchasing Rules and Regulations and is consistent with any prior action by the City Commission to award the Work to the CONTRACTOR. It is expressly understood and agreed that

Ocoee Wastewater Treatment Plant Reclaimed Water Storage Tank and Pump Station
Federal Grant Funded ARPA Project
ITB #25-002

the approval of the Change Order shall have no effect on the original agreement other than matters expressly provided herein.

CONTRACTOR acknowledges, by its execution and acceptance of this Change Order, that the adjustments in contract price and time shown hereon constitute full and complete compensation and satisfaction for all costs and modifications of performance time incurred by the CONTRACTOR as a result of this Change Order. No other claim for increased costs of performance or modifications of time will be granted by the CITY for the Work covered by this Change Order. The CONTRACTOR hereby waives and releases any further claims for cost or time against the CITY arising from or relating to the matters or Work set forth or contemplated by this Change Order.

[Balance of this page was left blank intentionally]

RECOMMENDED BY:

CITY OF OCOEE, FLORIDA

By: _____

Signature

Date: _____

Title: Utilities Director

APPROVED BY:

CITY OF OCOEE, FLORIDA

By: _____

Rusty Johnson, Mayor

FOR USE AND RELIANCE ONLY BY THE
CITY OF OCOEE, APPROVED AS TO FORM
AND LEGALITY THIS _____ DAY OF
_____, 20____

By: _____

Richard S. Geller, City Attorney

ACCEPTED BY:

L7 CONSTRUCTION, INC.

By: _____

Signature

Date: _____

Title: _____

Date: _____

Attest: _____

Melanie Sibbitt, City Clerk

APPROVED BY THE CITY OF OCOEE
COMMISSION IN A MEETING HELD ON
_____, 20____ UNDER
AGENDA ITEM NO. _____.



July 22nd, 2026

City of Ocoee, Florida

RE: Change Proposal #05. A – 14-inch Water Main Valve Install

Attention: T’Jean Tomlinson

You have requested a quote for the following scope of work:

- Insertion Valve to be completed on Leslie Ann.
- Install split bell restraints at each existing bell along 14” watermain on Nicole Blvd to Leslie Ann.
 - o Estimated to be seven (7) restraints/bells.
- Trench boxes/shoring for two (2) weeks.
- Restore sidewalk and sod at excavation location(s).

Items specifically excluded from this scope include (Can price any of the below if requested):

- Permits
- Sitework or restoration of any kind not previously specified
- Any paint, protective coatings, epoxies, sealing, or waterproofing of any kind
- Testing of any kind
- Dewatering
- Concrete repair not previously specified
- Stone or other subgrade materials
- Traffic rated meter box
- Layout
- Cost for use of power
- Provisions for any night work including manpower or equipment.
- Provisions for any special access including additional manpower.
- Permitting fees
- Certified Payroll
- Davis Bacon or any scale wages by L7 or any of its subcontractors
- MBE or MWBE requirements or filings
- Any item not specifically mentioned in scope or included in pricing.

Approx. schedule of the scope of work:

- There is no completion deadline. Work can be scheduled as mutually agreeable.
- Approx. 3 weeks of work at the project site is anticipated to complete the scope.
- Forty-four (44) day time extension requested due to scheduling/fabrication and delivery of insertion valve being approximately 8 weeks.
 - o Substantial completion: September 18th to October 31st.
 - o Final Completion: October 18th to November 30th.

L7 Construction, Inc. proposes to provide the labor, equipment, and materials for all of the above scope of work for the lump sum of **\$83,614.65 Eighty-three thousand six hundred fourteen dollars and sixty-five cents.**

Thank you for the opportunity to quote you on this scope of work if you have any questions or concerns, please feel free to give me a call to discuss.

John Henderson
L7 Construction, Inc.
321-972-9325 office
863-956-6380 cell

275 Hunt Park Cove
Longwood, FL 32750
JHenderson@L7constructs.com



Proposal #4

CHANGE ORDER PROPOSAL

14" Insertion Valve Install

8/10/2026

#	DESCRIPTION	NOTES
1		
2		
3	Scope of Change:	
4	Provide one (1) insertion valves on existing 14" Water main on Leslie Ann	
5	Restrain each existing bell of watermain on Nicole Blvd up to 133 feet from new tie in	
6	(14" x 12" Reducer)	
7	- Expected to be seven (7) restraints total	
8		
9		
10		
11		
12		
13	MATERIALS	TOTAL
14		\$ 10,445.17
15	Tax 6.00%	\$ 626.71 \$ 11,071.88
16	Surtax 0.500%	\$ 52.23 \$ 11,124.11
17	Markup 15.0%	\$ 1,660.78 \$ 12,784.89
18		\$ 12,784.89
19		
20	LABOR	HRS
21		336
22		Markup 15.0%
23		\$ 2,884.19 \$ 22,112.11
24		\$ 22,112.11
25		
25	TOOLS & EQUIPMENT	TOTAL
26		\$ 13,928.70
27	Tax 6.50%	\$ 905.37 \$ 14,834.06
28	Markup 15.0%	\$ 2,225.11 \$ 17,059.17
29		\$ 17,059.17
30		
31	SUBCONTRACTS	INV
32	Insertion Valves	
34	MOT	
35		Subtotal
36		Markup 5.0%
37		\$ 1,964.85 \$ 41,261.85
38		\$ 41,261.85
39		
39	OTHER	QTY
40	Linestop Credit	1
41	Additional Insurance	1.50%
42	Additional Bond	2.00%
43		Subtotal
44		Markup 0.0%
45		\$ (9,603.37) \$ -
46		\$ (9,603.37)
47		
47	FINAL QUOTE TOTAL	TOTAL
48		\$ 83,614.65
49		
50		\$ 83,614.65



Construction, Inc.

MATERIAL ESTIMATE

#	MATERIALS	INV	QTY	UNIT	UNIT RATE	TOTAL	NOTES
1	Sod		2000	SqFt	\$ 0.50	\$ 1,000.00	
2	Concrete		7	SqYd	\$ 170.00	\$ 1,190.00	
3	Rebar/Mesh		1	LS	\$ 250.00	\$ 250.00	
4	Formwork		1	LS	\$ 750.00	\$ 750.00	
5						\$ -	
6	Split Bell Restraints		7	EA	\$ 951.46	\$ 6,660.22	
7	Valve Box		1	EA	\$ 160.00	\$ 160.00	
8	Valve Box Extension		1	EA	\$ 109.86	\$ 109.86	
9	Valve Op Nut Extension		1	EA	\$ 325.09	\$ 325.09	
10						\$ -	
11							
12						\$ -	
13						\$ -	
14						\$ -	
15						\$ -	
16						\$ -	
17						\$ -	
18						\$ -	
19						\$ -	
20						\$ -	
21						\$ -	
22						\$ -	
23						\$ -	
24						\$ -	
25						\$ -	
26						\$ -	
27						\$ -	
28						\$ -	
29						\$ -	
30						\$ -	
31						\$ -	
32						\$ -	
33						\$ -	
34						\$ -	
35						\$ -	
36						\$ -	
37						\$ -	
38						\$ -	
39						\$ -	
40						\$ -	
41						\$ -	
42						\$ -	
43	MATERIAL SUBTOTAL					TOTAL	
44						\$ 10,445.17	
45					\$ 10,445.17		



LABOR ESTIMATE

#	LABOR	HRS		RATE		COST			NOTES
		ST	OT	ST	OT	ST	OT	TOTAL	
1	Superintendent			\$ 99.86	\$ 149.79	\$ -	\$ -	\$ -	
2	Craft Foreman	100		\$ 61.64	\$ 92.45	\$ 6,163.54	\$ -	\$ 6,163.54	
3	Operator	100		\$ 58.72	\$ 88.09	\$ 5,872.48	\$ -	\$ 5,872.48	
4	Rodbuster			\$ 50.58	\$ 75.86	\$ -	\$ -	\$ -	
5	Carpenter	40		\$ 47.08	\$ 70.62	\$ 1,883.30	\$ -	\$ 1,883.30	
6	Pipefitter	60		\$ 45.92	\$ 68.88	\$ 2,755.09	\$ -	\$ 2,755.09	
7	Finisher			\$ 43.01	\$ 64.51	\$ -	\$ -	\$ -	
8	Laborer			\$ 38.93	\$ 58.40	\$ -	\$ -	\$ -	
9					\$ -	\$ -	\$ -	\$ -	
10					\$ -	\$ -	\$ -	\$ -	
11					\$ -	\$ -	\$ -	\$ -	
12					\$ -	\$ -	\$ -	\$ -	
13					\$ -	\$ -	\$ -	\$ -	
14					\$ -	\$ -	\$ -	\$ -	
15					\$ -	\$ -	\$ -	\$ -	
16					\$ -	\$ -	\$ -	\$ -	
17					\$ -	\$ -	\$ -	\$ -	
18					\$ -	\$ -	\$ -	\$ -	
19					\$ -	\$ -	\$ -	\$ -	
20					\$ -	\$ -	\$ -	\$ -	
21		300.0	0.0			\$ 16,674.41	\$ -		
22		300.0						\$ 16,674.41	
23									
24	ADJUSTMENTS	%	HRS			RATE / HR		TOTAL	
25	Material Handling	5.0%	15			\$ 58.72		\$ 880.87	
26	Testing & Cleaning	2.0%	6			\$ 45.92		\$ 275.51	
27	Warranty & Punchlist	1.0%	3			\$ 45.92		\$ 137.75	
28			24					\$ 1,294.14	
29									
30	PROJECT MANAGEMENT		HRS			RATE / HR		TOTAL	
31	Project Manager		12			\$ 104.95		\$ 1,259.38	
32	Project Engineer					\$ 61.98		\$ -	
33								\$ -	
34			12.0					\$ 1,259.38	
35									
36	LABOR SUBTOTAL					HRS	AVG \$ / HR	TOTAL	
37	Manhours	300.0	24.0	12.0		336.0	\$ 57.23	\$ 19,227.92	
38						336.0			
39								\$ 19,227.92	
40									



EQUIPMENT ESTIMATE

#	TOOLS	DESCRIPTION	REF		RATE	TOTAL	
1	Small Tools	5% Labor Cost	\$ 19,228		5%	\$ 961.40	
2	Consumables	\$1.80 / Labor Hr	336.0		\$ 1.80	\$ 604.80	
3						\$ -	
4						\$ 1,566.20	
5							
#	EQUIPMENT	DESCRIPTION	QTY	UNIT	RATE	TOTAL	
7	313 Excavator		2.0	Week	\$ 1,500.00	\$ 3,000.00	
8	Skid Steer		3.0	Week	\$ 1,250.00	\$ 3,750.00	
9						\$ -	
10						\$ -	
11						\$ -	
12						\$ 6,750.00	
13							
#	RENTALS	DESCRIPTION	QTY	UNIT	RATE	TOTAL	
15	Trenchbox		2.00	Weeks	\$ 2,000.00	\$ 4,000.00	
16				Days	\$ 712.00	\$ -	
17				Days	\$ 460.00	\$ -	
18				Days	\$ 1,400.00	\$ -	
19				Days	\$ 370.00	\$ -	
20				Days	\$ 18.00	\$ -	
21						\$ -	
22						\$ -	
23						\$ 4,000.00	
24							
#	FUEL	DESCRIPTION		Rate	REF	TOTAL	
26	Equipment Fuel	15% Fueled Equipment Cost		15%	\$ 10,750.00	\$ 1,612.50	
27						\$ 1,612.50	
28							
29							
#	EQUIPMENT SUBTOTAL					TOTAL	
31						\$ 13,928.70	
32							
33						\$ 13,928.70	



SALES ORDER ACKNOWLEDGEMENT

PO BOX 16039
TAMPA, FL 33687-6039

Sales Order Number: 69224
Sales Order Date: Jun 18, 2026
Ship By: Jun 18, 2026
Page: 1

Voice: (813) 740-1144

Fax: (813) 627-9387

To:

L 7 CONSTRUCTION INC
275 HUNT PARK COVE
LONGWOOD, FL 32750

Ship To:

L7 CONSTRUCTION, INC.
@ WWTP RECLAIMED WST & PS
1110 NICOLE BLVD
OCOE, FL 34761
JOB# 24-055

Customer ID	PO Number	Sales Rep Name
L7 CONSTRUCTION	24-055-005	STEVEN C. MULLEN
Customer Contact	Shipping Method	Payment Terms
	B/W-PPA	Net 30 Days

Quantity	Item	Description	Unit Price	Amount
2.00	6.1KMJGVDI14	14" KENNEDY MJ R/W GATE VALVE, EPDM ENCAPSULATED WEDGE, 2" NUT, O/L, L/ACCYS, #7571, C515	9,194.48	18,388.96
6.00		14" STARGRIP FOR DIP W/ACCYS, #SGDPPK14 DOMESTIC	242.04	1,452.24
1.00	1.1DCMJSLP14	14" MJ L/P SLEEVE, C/L DOMESTIC	1,035.45	1,035.45
2.00	VB461SD	TYLER UNION (19" - 22") SCREW TYPE VALVE BOX, LESS LID - DOMESTIC, 10T+15B PN#144939/145004	160.00	320.00
2.00	VBLW-D	VALVE BOX LID - "WATER" - DOMESTIC- N/C		
6.00		(3) 24" VALVE BOX EXTENSION FOR 06'-00" #60 SCREWTYPE DOMESTIC	109.86	659.16
2.00		1-1/4" X 08'-00" CS PIPE, NUT & COUPLING VALVE BOX OP NUT EXTENSION STEM BABA COMPLIANT	325.09	650.18
2.00		14" SPLIT BELL HARNESS RESTRAINT FOR DIP #1114HD	951.46	1,902.92

DISCLAIMERS

Thank you we appreciate your business! Please review your order for accuracy.
Non-Stock (Special Orders) items are considered non-returnable. Non-Stock items cannot be canceled
once the Purchase Order has been issued and placed with our vendor. Please note lead times are
approximate, in business days. All prices are based upon quantities quoted and are subject to change if
the quantity is modified. McDade reserves the right to submit a revised quotation. Service Charge of 1.5%
per month will be applied to past due invoices.

Subtotal	24,408.91
***Sales Tax	1,586.58
Freight	0.00
TOTAL ORDER AMOUNT	25,995.49

***Local destination FL. sale taxes will apply



Quote Number RTS26-3634

Rangeline Tapping Services QUOTATION FOR PRODUCTS / SERVICES

Quote Number RTS26-3634 REV-0
Date June 22, 2026
Project Name CHANGE ORDER 24 055 Ocoee WWTP
Project Location Ocoee, Florida
Bid Date
Company Name L7 Construction, Inc.
Attention Abbie Pittman
(321) 972-9325
apittman@l7constructs.com

FOR INFORMATION AND TO PLACE AN ORDER

1. Reference this Quote Number RTS26-3634
2. Review, complete and submit the Rangeline Tapping Services attachments
3. Contact April Accor
(407) 907-5331
april@rangeline.com
Rangeline Tapping Services
7256 Westport Pl
Ste A
West Palm Beach, FL 33413

Take-offs are provided as a courtesy only and we make no representation or warranty regarding their accuracy or completeness. You therefore remain responsible for verifying our calculations prior to manufacture and shipment. Any changes to the listed materials must be negotiated and will be charged based on our Standard Pricing.

An Equal Opportunity Employer

Rangeline Tapping Services
1997 42nd Street North West Winter Haven, FL 33881



Quote Number RTS26-3634

Rangeline Tapping Services will provide the below listed Valve Inserts and perform the following services

Quantity	Valve Insertion (150 PSI or less)	Unit Price	Total
1	14" PVC WM Hydra-Stop Valve Insertion	\$35,183.00	\$35,183.00

Rangeline Tapping Services will provide the following Material:

Quantity	Description	Unit Price	Total
1	Sales Tax FL/Orange County 6.5% MATS+FRT	\$614.00	\$614.00

Freight: FOB Origin, Pre-paid and Add

Prices are based on the following below:

- All valve insertions are open left unless otherwise specified.
- If the project is cancelled after NON-AIS(standard) materials are ordered, there will be a restocking fee.
- Please allow (7 - 14 days) notice for scheduling after receipt of materials to ensure availability. Projects that require shorter lead times may incur additional charges.
- If the type of pipe changes from what we have quoted above, prices and scheduling may vary. Contractor or Municipality is responsible for verifying the type of pipe and it's O.D.
- Price includes "Sales Tax" on supplied material(s), Rangeline Tapping Services will collect applicable sales tax based on the city and state tax rates in effect where the work is being performed.
- Rangeline Tapping Services may require a pre-construction meeting or site visit prior to scheduling any services.
- Normal daytime hours (7:00AM- 7:00 PM) Monday through Friday. Technician(s) will have a \$310.00 per hour after hours charge, portal-to-portal. Additional Expenses will be charged at our cost plus 20%.
- Rangeline Tapping Services will allow (1) Mobilizations/De-Mobilizations to the jobsite. Additional trips will be \$300.00 per trip. Mobilization charges are applied when the technician leaves the shop or jobsite to start or after completion of the project.
- If Rangeline Tapping Services arrives at the jobsite to perform scheduled work that does not get performed, through no fault of Rangeline Tapping Services Group, an additional trip charge will be charged regardless of the number of Mobilizations allowed for the scheduled work.
- Canceling a scheduled project after the technician(s) have left the shop will result in a Cancellation Fee, please refer to Terms and Conditions. This includes weather related cancellations.
- Stand-by charges will be billed at \$205.00 per hour / per technician during normal daytime hours and \$310.00 per hour / per technician during afterhours.
- Stand-by charges for equipment on the truck from portal-to-portal at \$1,450.00/per day.
- Pricing includes a standard 15-minute pressure test of all tapping sleeves and line stop fittings. If the pressure test is required to be longer than 15 minutes, additional charges will be billed at \$205.00 per hour. When customer installs material and it does not pass the standard 15-minute pressure test, all Rangeline Tapping Services labor will be billed at \$205.00/hr.
- Additional charges may be added for ID badges, security check-in or job postponements due to site events.
- Above costs do not include office expense for extensive contract agreements.
- Sub-Contract agreements (when required) must be received by Rangeline Tapping Services Group prior to starting work. Rangeline Tapping Services will not be responsible for meeting any requirements stated in a Sub-

Rangeline Tapping Services
1997 42nd Street North West Winter Haven, FL 33881



Quote Number RTS26-3634

Contract agreement after the proposed work has begun.

- Certificates of insurance with contractor as a certificate holder can be provided at no cost. Adding contractor as additional insured cannot be done unless we have a written contract with your company. Coverage required above the limits of our policy is not included.
- If, after the date of this Quote/Purchase Order, any new or increased tariffs, duties, or other imposed costs on materials used in the work become effective, the Contract Price shall be equitably adjusted to reflect the actual, documented increase in cost to the Contractor. The Contractor shall promptly notify the [Owner/Buyer] of any such cost impact and provide reasonable supporting documentation. If the parties are unable to agree upon an adjusted price within [15] days of such notice, the Contractor shall be entitled to adjust the Contract Price accordingly and shall be entitled to an extension of time if such tariffs, duties, or imposed costs result in material shortages or delays. In the event of a prolonged delay or continued inability to agree upon an adjusted price, the Contractor may, upon written notice, suspend performance until the matter is resolved.
- Quotation is valid for 14 days.
- No retainage allowed.



Quote Number RTS26-3634

CUSTOMER IS RESPONSIBLE FOR THE FOLLOWING:

- Excavating, de-watering, shoring, and/or scaffolding of job area, all of which must comply with OSHA standards.
- 12' extension ladder, light pole, and pump for de-watering.
- Scheduling inspectors and obtaining permits as necessary.
- Labor assistance of _1_ man to be supervised by Rangeline Tapping Services Technician(s).
- Lifting services if necessary.
- Concrete support for the Valve Insert if required.
- O.D. measurements prior to scheduling.



Rangeline Tapping Services - Terms and Conditions

1. **Rangeline Tapping Services** has issued this quotation based upon all information provided by the Customer.
2. All prices quoted are subject to current sales and use taxes. Any increase or enactment of new sales, use, excise or similar taxes shall be passed onto the account of Customer. The price does not include any amounts for changes in taxes, tariffs, or other similar charges that are enacted after the date of this Quotation. Subcontractor shall be entitled to an equitable adjustment in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, or similar charges due to such changes, including, without limitation, escalation, delay damages, cost to re-procure, cost to change suppliers, costs of manufactured equipment or goods, or other costs of any kind resulting from the changes.
3. The prices quoted above are based upon the quantities, sizes and operating conditions as listed above. Any changes in quantities, sizes or operating conditions of the system will void this quotation and a new quotation will be issued on the basis of changed information or operating conditions. Any projects that are booked and in progress that require changes in the quantities, sizes and/or operating conditions that differ with this quotation will be subject to pricing changes based upon new data related to the project.
4. Due to fluctuations in fuel costs, labor availability, material pricing, and other market conditions outside of Rangeline Tapping Services Pipeline Services, LLC's control, Rangeline Tapping Services reserves the right to apply reasonable surcharges or price adjustments to the quoted pricing at the time services are scheduled or performed. Such surcharges may include, but are not limited to, fuel surcharges, emergency mobilization charges, supply chain cost adjustments, or other operational cost increases that occur after the date of quotation. Any such adjustments will be based on prevailing market conditions and may be applied to mobilization, transportation, labor, equipment usage, materials, or other project-related costs. Acceptance of this quotation constitutes the Customer's acknowledgment and agreement that such surcharges may be applied when necessary due to market volatility or operational conditions beyond Rangeline Tapping Services's reasonable control.
5. In the case of unusual or non-typical pipe variations the Customer will be subject to additional costs.
6. The base price quoted is the minimum charge for the number of days allowed and is not subject to pro-ratio for work completed early. Time onsite for calculating the base period and the additional days commences the day the technician or equipment are on the job site and ends when equipment leaves the jobsite or the customer's custody. Any additional days the equipment is on the jobsite will be paid by the customer at the per day charge quoted. For jobsite or travel days that fall on weekends or holidays, the price quoted will be increased accordingly to reflect our weekend or holiday pricing.
7. **Rangeline Tapping Services** shall not be held liable for any back charges without prior written consent of **Rangeline Tapping Services**. **Rangeline Tapping Services** does not guarantee that the placement of the Line Stop head(s) into the pipe system the first time will provide a "Workable" shutdown. In the event it is necessary for **Rangeline Tapping Services** to remove the Line Stop head and replace a seal and make any adjustments to the head/equipment such activity shall not be considered a delay of work at the job site. If the Line Stopper cannot be removed an additional Line Stop will be needed and be performed at the customers expense.
8. **Rangeline Tapping Services** makes every effort to ensure "OSHA" safe working conditions for its employees. Customer agrees and shall provide **Rangeline Tapping Services** employees with OSHA safe working conditions prior to entering the workplace.
9. The work site location must be accessible by a suitable roadway from a public highway. If the jobsite location or site conditions require barricades, traffic control or assistance, the Customer must furnish barricades and assistance.
10. **Rangeline Tapping Services** cannot take responsibility for actions other than its own employees. **Rangeline Tapping Services** will be liable and will hold Customer harmless from the compensatory but not consequential damages caused solely by defect in **Rangeline Tapping Services's** equipment or caused solely by the negligence of **Rangeline Tapping Services** employees in the operation of the equipment. All other losses, costs, expenses, liability, or damages arising from or connected with the performance of the work will not be the responsibility of **Rangeline Tapping Services** and customer will indemnify and hold **Rangeline Tapping Services** harmless there from.
11. **Rangeline Tapping Services** makes no warranty on any purchased products. Please refer to manufacturer for details on warranty.
12. Manufacturers of Valve Inserts do not guarantee a 100% shutdown. **Rangeline Tapping Services** cannot exceed the Manufacturers' guarantee of valve performance. We install all valve inserts as per manufacturers' specified procedures. **NOTE:** Valve Inserts are not designed to be pressure tested against. A 30% restocking fee will be assessed for all returned Valves and fittings.
13. In the case of unusual line stopping conditions, **Rangeline Tapping Services** may require an owner of the piping system or their representative to be present during the pressure testing of materials and insertion of the Line Stop into their system
14. **Rangeline Tapping Services** will provide Tapping, Line Stopping equipment and a technician to operate equipment. Customer is responsible for providing all other equipment, supervision and labor necessary to complete the work including inspection, testing, safety and control equipment, lifting and moving equipment, etc.
15. Customer shall pay for all costs and expenses incurred by **Rangeline Tapping Services** because of rescheduling or cancellation by the customer for any reason including but not limited to inclement weather.

Rangeline Tapping Services
1997 42nd Street North West Winter Haven, FL 33881



37.

Miscellaneous

- a. Once we have accepted any order from you, in writing, all changes in the order must be in writing, showing the change and the order number. All costs for changes in the order will be at your expense, subject to the terms and conditions herein.
- b. Our failure to insist upon strict performance of any provision of this Agreement shall not constitute a waiver of that or any other provision or of any of our rights under this Agreement, nor shall it constitute a waiver by us of any subsequent default by you in the performance of this Agreement.
- c. Our field representative may, from time to time, be present on a job site where products you have purchased from us are being installed and he or she will be glad to work with you and be of assistance to you. The field representative, of course, has no authority to modify this Agreement or bind us however; and since the installation is your responsibility under your supervision or that of your customer or his contractor, we shall not be responsible for any instructions or technical advice in connection with the design, installation or use of the materials sold hereunder.
- d. You agree to pay any and all costs, expenses, and attorney fees which we may incur or become liable for by reason of our enforcing or attempting to enforce the terms of this Agreement, including lien claims and foreclosure of liens filed.
- e. Should any part or provision of this Agreement be declared invalid, unenforceable, illegal, or in conflict with any law, the validity and enforceability of the remaining or provisions shall not be affected.
- f. The prices listed are unit prices for the quantities listed. We reserve the right to change unit prices in the event of quantity changes.
- g. Neither this Agreement nor any of the rights or responsibilities arising hereunder may be assigned by you without our express written consent to the assignment.
- h. The services of a Layout Technician are included in our pricing for the initial submittal and one revision. Charges may be incurred if further revisions are required unless caused by our error.
- i. If we are required to store finished product thirty (30) days beyond a jointly agreed to delivery date, a storage charge of one and one-half (1.5%) percent per month will be assessed on the purchase price of the product stored.
- j. All quotes are Rangeline Tapping Services Standard Quotes only and are without any inclusion of Prevailing Wage Rates that may be applicable in the region where the work is to be done. As such, if Prevailing Wage Rates for the region in which the work will be done are not disclosed prior to the calculation or execution of the Rangeline Tapping Services Standard Quote and added via the terms of the subcontract or thereafter, pricing will then be adjusted accordingly to take the Prevailing Wage Rates into account.

L7 Construction, Inc. Date

Rangeline Tapping Date
Services Signature

Authorized Signature

Customer acknowledges and accepts all information regarding supplied quotation.



August 3rd, 2026

City of Ocoee, Florida

RE: Change Proposal #06 – Additional Tree Removal

Attention: T’Jean Tomlinson

You have requested a quote for the following scope of work:

- Removal of one dead large Laurel Oak tree
- Removal of one Cherry Laurel Oak tree
 - o Diagram of trees to be removed attached, tree removal based on field conversations with Tommy Pollard.

Items specifically excluded from this scope include (Can price any of the below if requested):

- Permits
- Sitework or restoration of any kind not previously specified
- Testing of any kind
- Dewatering
- Concrete repair not previously specified
- Stone or other subgrade materials
- Traffic rated meter box
- Layout
- Cost for use of power
- Provisions for any night work including manpower or equipment.
- Provisions for any special access including additional manpower.
- Permitting fees
- Certified Payroll
- Davis Bacon or any scale wages by L7 or any of its subcontractors
- MBE or MWBE requirements or filings
- Any item not specifically mentioned in scope or included in pricing.

Approx. schedule of the scope of work:

- There is no completion deadline. Work can be scheduled as mutually agreeable.
- Approx. 1 week of work at the project site is anticipated to complete the scope.

L7 Construction, Inc. proposes to provide the labor, equipment, and materials for all of the above scope of work for the lump sum of **\$6,118.28 Six thousand one hundred eighteen dollars and twenty-eight cents.**

Thank you for the opportunity to quote you on this scope of work if you have any questions or concerns, please feel free to give me a call to discuss.

John Henderson
L7 Construction, Inc.
321-972-9325 office
863-956-6380 cell

275 Hunt Park Cove
Longwood, FL 32750
JHenderson@L7constructs.com



Proposal #6

CHANGE ORDER PROPOSAL

Additional Tree Removal

8/4/2026

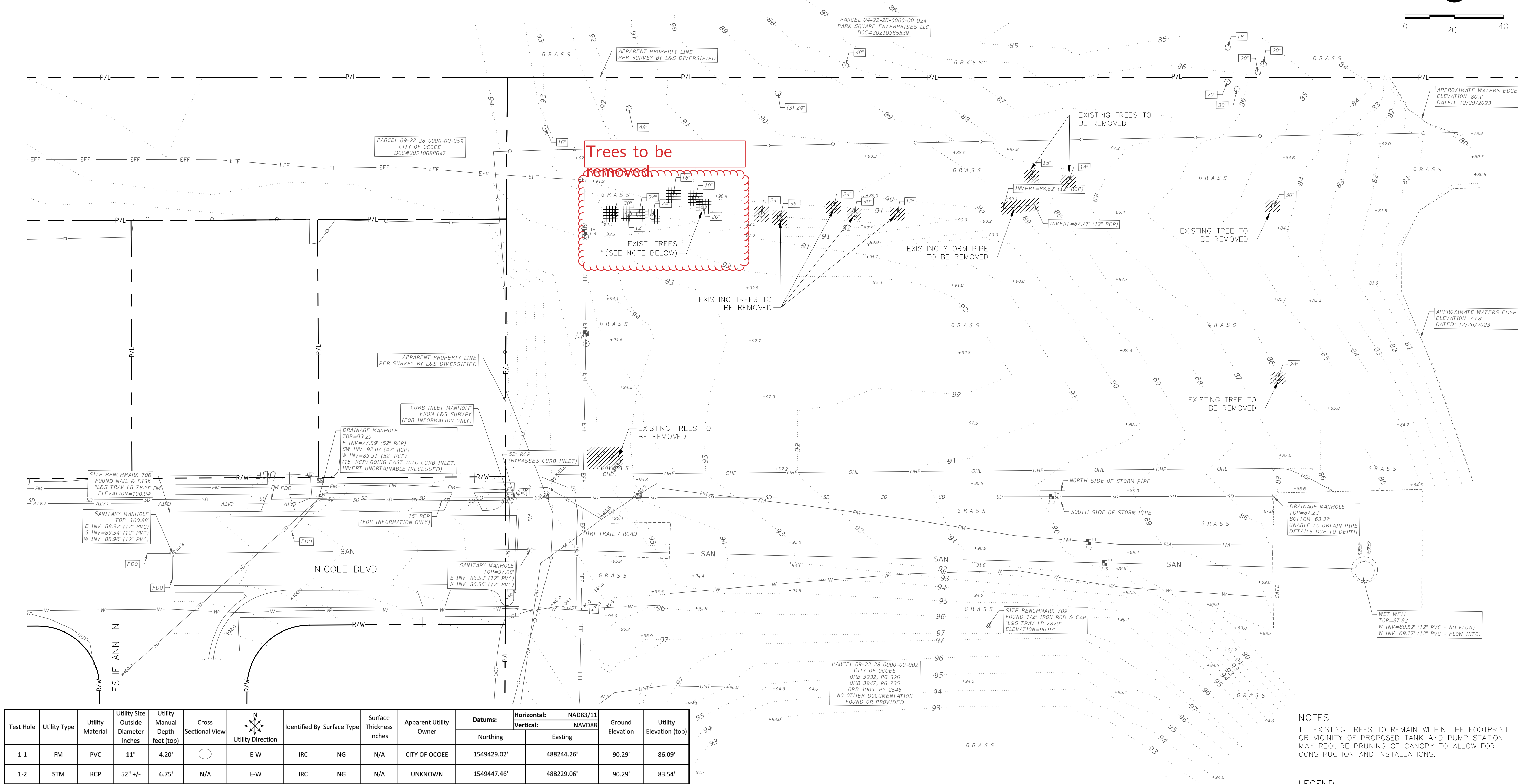
#	DESCRIPTION	NOTES
1		
2		
3	Scope of Change:	
4	Removal of trees behind electrical building (As per drawings attached)	
5		
6		
7		
8		
9		
10		
11		
12		
13	MATERIALS	TOTAL
14		\$ -
15	Tax 6.00%	\$ -
16	Surtax 1.000%	\$ -
17	Markup 15.0%	\$ -
18		\$ -
19		
20	LABOR	HRS
21		2
22	Markup 15.0%	\$ 31.48
23		\$ 241.38
24		
25	TOOLS & EQUIPMENT	TOTAL
26		\$ -
27	Tax 7.00%	\$ -
28	Markup 15.0%	\$ -
29		\$ -
30		
31	SUBCONTRACTS	INV
32	West Tree Services	
34		
35	Subtotal	\$ 5,400.00
36	Markup 5.0%	\$ 270.00
37		\$ 5,670.00
38		
39	OTHER	QTY
40	Extended Project Overhead	0
41	Additional Insurance	1.50%
42	Additional Bond	2.00%
43	Subtotal	\$ 206.90
44	Markup 0.0%	\$ 206.90
45		\$ 206.90
46		
47	FINAL QUOTE TOTAL	TOTAL
48		\$ 6,118.28
49		
50		\$ 6,118.28



LABOR ESTIMATE

#	LABOR	HRS		RATE		COST			NOTES
		ST	OT	ST	OT	ST	OT	TOTAL	
1	Superintendent			\$ 99.86	\$ 149.79	\$ -	\$ -	\$ -	
2	Craft Foreman			\$ 61.64	\$ 92.45	\$ -	\$ -	\$ -	
3	Operator			\$ 58.72	\$ 88.09	\$ -	\$ -	\$ -	
4	Rodbuster			\$ 50.58	\$ 75.86	\$ -	\$ -	\$ -	
5	Carpenter			\$ 47.08	\$ 70.62	\$ -	\$ -	\$ -	
6	Pipefitter			\$ 45.92	\$ 68.88	\$ -	\$ -	\$ -	
7	Finisher			\$ 43.01	\$ 64.51	\$ -	\$ -	\$ -	
8	Laborer			\$ 38.93	\$ 58.40	\$ -	\$ -	\$ -	
9					\$ -	\$ -	\$ -	\$ -	
10					\$ -	\$ -	\$ -	\$ -	
11					\$ -	\$ -	\$ -	\$ -	
12					\$ -	\$ -	\$ -	\$ -	
13					\$ -	\$ -	\$ -	\$ -	
14					\$ -	\$ -	\$ -	\$ -	
15					\$ -	\$ -	\$ -	\$ -	
16					\$ -	\$ -	\$ -	\$ -	
17					\$ -	\$ -	\$ -	\$ -	
18					\$ -	\$ -	\$ -	\$ -	
19					\$ -	\$ -	\$ -	\$ -	
20					\$ -	\$ -	\$ -	\$ -	
21		0.0	0.0			\$ -	\$ -		
22		0.0						\$ -	
23									
24	ADJUSTMENTS	%	HRS			RATE / HR		TOTAL	
25	Material Handling	5.0%	0			\$ 58.72		\$ -	
26	Testing & Cleaning	2.0%	0			\$ 45.92		\$ -	
27	Warranty & Punchlist	1.0%	0			\$ 45.92		\$ -	
28			0					\$ -	
29									
30	PROJECT MANAGEMENT		HRS			RATE / HR		TOTAL	
31	Project Manager		2			\$ 104.95		\$ 209.90	Getting pricing Put together quote Scheduling
32	Project Engineer					\$ 61.98		\$ -	
33								\$ -	
34			2.0					\$ 209.90	
35									
36	LABOR SUBTOTAL					HRS	AVG \$ / HR	TOTAL	
37	Manhours	-	0.0	2.0		2.0	\$ 104.95	\$ 209.90	
38						2.0			
39							\$	209.90	
40									

Parent Sheet Set: 082178_Ocoee FW Tank & Pump Station Plot by 3/14/2025 11:11 AM Rev on: C-01-082178.dwg File Path:



Test Hole	Utility Type	Utility Material	Utility Size Outside Diameter inches	Utility Manual Depth feet	Cross Sectional View	Utility Direction	Identified By	Surface Type	Surface Thickness inches	Apparent Utility Owner	Datums:		Ground Elevation	Utility Elevation (top)
											Horizontal: NAD83/11	Vertical: NAVD88		
											Northing	Easting		
1-1	FM	PVC	11"	4.20'		E-W	IRC	NG	N/A	CITY OF OCOEE	1549429.02'	488244.26'	90.29'	86.09'
1-2	STM	RCP	52" +/-	6.75'	N/A	E-W	IRC	NG	N/A	UNKNOWN	1549447.46'	488229.06'	90.29'	83.54'
1-3	RCW	PVC	13"	3.75'		N-S	IRC	NG	N/A	CITY OF OCOEE	1549509.48'	488038.77'	95.26'	91.51'
1-4	RCW	PVC	13"	3.80'		N-S	IRC	NG	N/A	CITY OF OCOEE	1549552.95'	488037.78'	93.71'	89.91'
1-5	SAN	PVC	13"	6.60'	N/A	E-W	IRC	NG	N/A	CITY OF OCOEE	1549420.61'	488250.91'	90.30'	83.70'

NOTES
1. EXISTING TREES TO REMAIN WITHIN THE FOOTPRINT OR VICINITY OF PROPOSED TANK AND PUMP STATION MAY REQUIRE PRUNING OF CANOPY TO ALLOW FOR CONSTRUCTION AND INSTALLATIONS.

LEGEND
 TO BE REMOVED
 TO BE TRIMMED

	1	03/2025	CONSTRUCTION REVISION 1	JG
	A	12/2024	CONFORMED DRAWINGS	JG
	REV	DATE	DESCRIPTION	BY

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY JULIAN A. GOMEZ. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

Designed JG
Drawn AB
Checked AA
Reviewed JG
Approved

CITY OF OCOEE, FLORIDA
OCOEE WW TREATMENT PLANT RECLAIMED WATER STORAGE TANK AND PS

EXISTING SITE CONDITIONS AND DEMOLITION PLAN

PROJECT NO.: 082178	
SCALE: NOTED	REVISION: 1
DRAWING NO. C01	SHEET NO.: 6

CHA CONSULTING, INC.
CERTIFICATE OF AUTH. 28386
1016 SPRING VILLAS PT.
WINTER SPRINGS, FL 32708
(407) 679-5358



ESTIMATE	#240945
ESTIMATE DATE	Jul 24, 2026
SERVICE DATE	Jul 24, 2026
TOTAL	\$5,400.00

L7 Construction
275 Hunt Park Cove
Longwood, FL 32750

(407) 760-3094
apittman@l7constructs.com

SERVICE ADDRESS
1101 Nicole Blvd
Ocoee, FL 34761

CONTACT US
P.O. Box 250
Ocoee, FL 34761

(407) 427-3920
westtreeservice@outlook.com

ESTIMATE

Option #1

Services	amount
Tree Work Service (SCOTT)	\$5,400.00
1. Removal of one dead large Laurel oak tree.	
2. Removal of one small Cherry Laurel oak tree.	

Services subtotal: \$5,400.00

Total \$5,400.00

Time in _____ Time Out _____

Job Completed to Customer Satisfaction
x _____

West Tree Service is not responsible for any cracked driveway or sidewalk when removing large trees.

Not responsible for any damage during the stump grinding (ex. underground piping & wiring)

West Tree Service does not pull permits for tree removals this is the responsibility of the homeowner or HOA as the permitting process may require the replanting of trees and time lines that we cannot control. We can assist for an additional fee(s) in helping with the process.

If Bees are found in a tree it will require an additional fee.

Payments we accept are Cash, check and credit card (Credit card charges a 3% fee)

Estimates are good for 90 days

Price includes removal of all tree debris but on removals with stump grind woodchip pick up is not included.

Thank you for using West Tree Service LLC.

**Published Daily in
Orange, Seminole, Lake, Osceola & Volusia Counties, Florida**

Sold To:

City of Ocoee - 104558
1 North Bluford Avenue
OCOEE, FL 34761-2258

Bill To:

City of Ocoee - 104558
1 North Bluford Avenue
OCOEE, FL 34761-2258

**State Of Florida
County Of Orange**

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in Orange/Seminole-Lake-Osceola-Volusia County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 26-046 Ad Tree Removal Preserve at Crown Point Subdivision Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on 24 Aug 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



Rose Williams

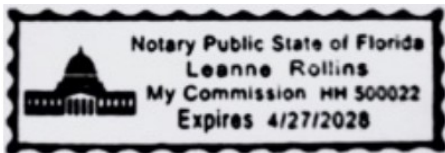
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on 24 Aug 2026,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

122448

**CITY OF OCOEE
NOTICE OF PUBLIC HEARING TO CONSIDER AN
APPLICATION FOR A LARGE-SCALE
PRELIMINARY-FINAL SUBDIVISION PLAN
PRESERVE AT CROWN POINT STREET TREE
REMOVAL
CASE NUMBER: LS-2026-006**

NOTICE IS HEREBY GIVEN, pursuant to Article IV, Section 4-4.G(1)(c)2 of the City of Ocoee Land Development Code that on TUESDAY, SEPTEMBER 1, 2026, AT 6:15 P.M. or as soon thereafter as practical, the OCOEE CITY COMMISSION will hold a PUBLIC HEARING at the City of Ocoee Commission Chambers located at, 1 North Bluford Avenue, Ocoee, Florida, to consider an application for a Large-Scale Preliminary-Final Subdivision Plan related to the removal of street trees within the Preserve at Crown Point subdivision. The application concerns street trees located on ten (10) lots identified by assigned Parcel ID Numbers: 01-22-27-7170-01-052, 01-22-27-7170-18-006, 01-22-27-7170-18-005, 01-22-27-7171-18-010, 01-22-27-7171-18-009, 01-22-27-7171-01-052, 01-22-27-7171-18-008, 01-22-27-7171-01-052, 01-22-27-7171-18-007, and 01-22-27-7171-18-006. The applicant is seeking to remove approximately 144 trees from the aforementioned parcels, which are located within the private right-of-way of the Preserve at Crown Point subdivision.

Interested parties may appear at the public hearing and be heard with respect to the proposed action. The complete case file, including a complete legal description by metes and bounds, may be inspected at the Ocoee Planning Department located at 1 North Bluford Avenue, Ocoee, Florida, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except legal holidays. The Ocoee City Commission may continue the public hearing to other dates and times, as it deems necessary. Any interested party shall be advised of the dates, times, and places of any continuation of these or continued public hearings shall be announced during the hearings, and no further notices regarding these matters will be published. You are advised that any person who desires to appeal any decision made at the public hearings will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's Office 48 hours in advance of the meeting at (407) 905-3105.

Melanie Sibbitt, City Clerk

122448 August 24, 2026

122448



Meeting Date: September 1, 2026
Item #: 7

Contact Name: Jen Bolling
Contact Number: Ext. 4021

Department Director: Jen Bolling
City Manager: Craig Shadrix

**Subject: Public Hearing for Adoption of the Septic-To-Sewer Final Assessment Resolution.
(Utilities Director Bolling)**

Background Summary: The 2017 Downtown Master Plan identified the lack of central sewer as a major barrier to redevelopment. Concurrently to this study, state-led Wekiva Basin management studies determined that septic tanks are a significant contributor to nutrient loading in Starke Lake. To support downtown redevelopment and comply with state-mandated nutrient reduction requirements, the City has been extending sewer in the downtown area over the past several years. In 2014, it was determined that 39 parcels were not yet connected to available sewer. Connection is required by state statute.

The City applied for and was awarded a Florida Springs Grant that funds 100% of the on-property construction costs needed to connect to sewer. The grant does not, however, fund the City's one-time sewer capital fee.

On April 7, 2026, the City Commission approved three payment options for the sewer capital fee:

1. Standard cash payment at time of connection
2. Interest free 24 month payment on the utility bill (statutorily required)
3. A 10-year non-ad valorem assessment under the City's home rule authority and Section 197.3632, Florida Statutes

Nineteen property owners have opted for the 10-year non-ad valorem assessment program.

The sewer capital fee for all parcels was calculated using the Equivalent Residential Unit (ERU) methodology in Chapter 173 of the City Code, based on a fee of \$7,811 per ERU. The non-ad valorem assessment consists of the sewer capital fee, a 3% interest rate, and a \$120 recording cost per property. The total estimated sewer assessment is \$194,968.21.

Issue:

Should the Honorable Mayor and City Commission adopt the Septic-To-Sewer Final Assessment Resolution for the FY 2026-27?

Recommendations:

Staff recommends that the Honorable Mayor and City Commission adopt the Septic-To-Sewer Final Assessment Resolution for the FY 2026-27.

Attachments:

1. Septic to Sewer Final Assessment Resolution
2. DR408A
3. Assessment List

Financial Impacts:

Costs to mail certified letters is budgeted under 401-531-00-4200.

Type of Item: Public Hearing

CITY OF OCOEE, FLORIDA

**SEPTIC TO SEWER
FINAL ASSESSMENT RESOLUTION**

ADOPTED SEPTEMBER 1, 2026

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RESOLUTION NO. 2026-__

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OCOEE, FLORIDA, RELATING TO FUNDING CONNECTION TO THE CITY'S SEWER EXPANSION PROJECT; PROVIDING AUTHORITY, PURPOSE AND DEFINITIONS; CONFIRMING THE INITIAL ASSESSMENT RESOLUTION; IMPOSING THE ASSESSMENTS AND APPROVING THE ASSESSMENT ROLL FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026; PROVIDING FOR COLLECTION OF THE ASSESSMENTS; PROVIDING FOR APPLICATION OF ASSESSMENT PROCEEDS; PROVIDING FOR EFFECT; DIRECTING THE FILING OF AN ASSESSMENT NOTICE; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 7, 2026, the City Commission of the City of Ocoee, Florida (the "Commission") adopted the Master Capital Project and Service Assessment Ordinance (Ordinance No. 2026-10), as codified in Chapter 105 of the City of Ocoee Codes of Ordinances (the "Ordinance") to provide for the creation of Assessment Areas and authorize the imposition of special assessments to fund the construction of Local Improvements and provision of essential services; and

WHEREAS, the City of Ocoee has obtained state grant funds to fully fund the installation and construction of the Sewer Expansion Project to extend central City sewer services to certain properties within the City that are currently being served by septic systems; however, those state grants did not include funding to cover the costs of connecting existing properties to the Sewer Expansion Project; and

WHEREAS, to assist property owners with the financial burden associated with the costs to connect to the Sewer Expansion Project, on July 21, 2026 the Commission adopted Resolution No. 2026-07 (the "Initial Assessment Resolution"), creating the Assessment Area and describing the method of assessing the Capital Cost and Project

Cost to fund required connections to the City's Sewer Expansion Project against the real property that will be specially benefited thereby, and directing preparation of the preliminary Assessment Roll and provision of the notices required by the Ordinance; and

WHEREAS, pursuant to the provisions of the Ordinance, the Commission is required to confirm or repeal the Initial Assessment Resolution, with such amendments as the Commission deems appropriate, after hearing comments and receiving objections of all interested parties; and

WHEREAS, the Assessment Roll has heretofore been filed with the office of the City Manager, as required by the Ordinance; and

WHEREAS, as required by the terms of the Ordinance, notice of a public hearing has been published and mailed to each property owner proposed to be assessed notifying such property owner of the opportunity to be heard; the proof of publication and an affidavit of mailing are attached hereto as Appendices A and B respectively; and

WHEREAS, a public hearing was held on September 1, 2026, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OCOEE, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to the provisions of the Ordinance; the Initial Assessment Resolution; the City of Ocoee Home Rule Charter; Article VIII, Section 2, Florida Constitution; sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This Resolution is the Final Assessment Resolution as defined in the Ordinance.

(B) Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

(C) All capitalized terms in this Resolution shall have the meanings defined in the Ordinance and the Initial Assessment Resolution.

SECTION 3. CONFIRMATION OF INITIAL ASSESSMENT RESOLUTION. The Initial Assessment Resolution is hereby confirmed and such terms and provisions are incorporated herein by reference.

SECTION 4. APPROVAL OF ASSESSMENT ROLL.

(A) The Assessment Roll, a copy of which was present or available at the above referenced public hearing through electronic media, on file with the City, and is incorporated herein by reference, is hereby approved.

(B) The approved Assessment Roll includes those Tax Parcels of Assessed Property that cannot be set forth in that Assessment Roll due to the provisions of Section 119.071(4), Florida Statutes, concerning exempt "home addresses."

SECTION 5. IMPOSITION OF ASSESSMENTS.

(A) The Tax Parcels included in the Assessment Roll are hereby found to be specially benefited by connection to the Sewer Expansion Project in the amount of the maximum annual Assessment set forth in the Assessment Roll.

(B) The methodology for computing the Assessments described in Article III of the Initial Assessment Resolution is hereby approved and found to be a fair and reasonable method of apportioning the Capital Cost and Project Cost among the benefited properties.

(C) Annual Assessments computed in the manner described in the Initial Assessment Resolution are hereby levied and imposed on all Tax Parcels included in the Assessment Roll at the maximum annual assessment rate set forth in the Assessment Roll for a period not to exceed 10 years with collection commencing in November 2026.

(D) Upon adoption of this Final Assessment Resolution:

(1) The Assessments shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until the ad valorem tax bill for such year is otherwise paid in full pursuant to the Uniform Assessment Collection Act. The lien shall be deemed perfected upon adoption by the Commission of this Final Assessment Resolution and shall attach to the property included on the Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

(2) As to any Tax Parcel that is to be acquired or otherwise transferred to an entity for which Assessments cannot be collected pursuant to the Uniform Assessment Collection Act through condemnation, negotiated sale or otherwise prior to adoption of the next Annual Rate Resolution, the Adjusted Prepayment Amount shall constitute a lien against assessed property equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments to the extent permitted by law. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The lien shall be deemed perfected upon adoption by the Commission of the Final Assessment Resolution and shall attach to the property included on the Assessment Roll upon adoption of the Final Assessment Resolution.

SECTION 6. COLLECTION OF ASSESSMENTS.

(A) The Assessments shall be collected pursuant to the Uniform Assessment Collection Act as provided in Section 105-59 of the Ordinance.

(B) The Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector by September 15 for collection using the tax bill collection method commencing in November 2026.

(C) The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll substantially in the form attached hereto as Appendix C.

SECTION 7. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds from the Assessments received during each Fiscal Year shall be applied by the City for payment of the Collection Cost and payment of the Project Cost for connection to the Water Main Replacement Project, including payment of interest and principal due.

SECTION 8. EFFECT OF FINAL ASSESSMENT RESOLUTION. The adoption of this Final Assessment Resolution shall be the final adjudication of the issues presented herein and in the Initial Assessment Resolution (including, but not limited to, the method by which the Assessments will be computed, the Assessment Roll, the maximum annual Assessment, the levy and lien of the Assessments and the terms for prepayment of the Assessments) unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Commission action on this Final Assessment Resolution.

SECTION 9. ASSESSMENT NOTICE. The City Manager is hereby directed to record this Resolution as notice of the Assessments in the Official Records Book in the office of the Orange County Clerk of Courts. The preliminary Assessment Roll and each annual Assessment Roll shall be retained by the City Manager and shall be available for public inspection.

SECTION 10. CONFLICTS. This Final Assessment Resolution shall prevail in the event of any conflicts with any other resolution of the City of Ocoee.

SECTION 11. SEVERABILITY. In the event any portion of this Final Assessment Resolution is deemed invalid by any court of competent jurisdiction, the invalid portion shall be considered severed, and the remainder of this Final Assessment Resolution shall continue in effect.

SECTION 12. EFFECTIVE DATE. This Final Assessment Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 1st day of September, 2026.

ATTEST:

**APPROVED:
CITY OF OCOEE, FLORIDA**

Melanie Sibbitt, MMC, City Clerk

Rusty Johnson, Mayor

(SEAL)

**FOR USE AND RELIANCE ONLY BY
THE CITY OF OCOEE, FLORIDA;
APPROVED AS TO FORM AND LEGALITY**
on this _____ day of _____, 2026.

FISHBACK DOMINICK

By: _____
Richard S. Geller, City Attorney

APPENDIX A
PROOF OF PUBLICATION

Published Daily in
Orange, Seminole, Lake, Osceola & Volusia Counties, Florida

Sold To:

City of Ocoee - 104558
1 North Bluford Avenue
OCOEE, FL 34761-2258

Bill To:

City of Ocoee - 104558
1 North Bluford Avenue
OCOEE, FL 34761-2258

State Of Florida
County Of Orange

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in Orange/Seminole-Lake-Osceola-Volusia County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of Septic-to-Sewer Special Assessment Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on 9 Aug 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



Signature of Affiant

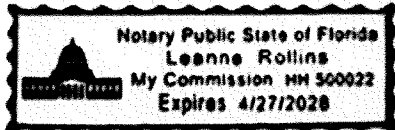
Rose Williams

Name of Affiant

Sworn to and subscribed before me on 10 Aug 2026,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

114880

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS



Notice is hereby given that the City Commission of the City of Ocoee, Florida, will conduct a public hearing to consider creation of the Septic-to-Sewer Assessment Area ("Assessment Area"), as shown above, and to impose special non-ad valorem assessments against certain parcels of property located therein. The hearing will be held at 6:15 P.M., or as soon thereafter as the matter can be heard, on September 1, 2026, in the City Commission Chambers, 1 N. Bluford Avenue, Ocoee, Florida for the purpose of receiving public comment on the proposed assessment area, the assessments and their collection on the tax bill. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City at (407) 905-3105 at least forty-eight (48) hours prior to the date of the hearing. All affected property owners have a right to appear at the hearing and to file written objections with the City Commission within 20 days of this notice. If a person wishes to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

The City seeks to develop a cost-effective central sewer program with the intent of reducing the impact of pollutants on the natural environment and preserving groundwater quality. The City obtained a grant to fund the construction costs for connection to City sewer and abandonment of septic tanks, but the grant did not include funding to cover the required sewer connection capital fee. To assist property owners with the financial burden associated with the costs to connect to the sewer expansion project, the Assessments have been proposed to fund the costs of connection to the City's sewer expansion project and related expenses that will provide the properties within the proposed Assessment Area with central wastewater collection services. The assessment for each parcel of property will be based upon the number of "ERUs" on the parcel. Each tax parcel will be assigned these assessment units in accordance with the City's standard utility policies and procedures.

A more specific description is set forth in the Initial Assessment Resolution adopted by the City Commission on July 21, 2026. Copies of the Initial Assessment Resolution and the preliminary assessment roll are available for inspection at Office of the City Clerk located at 1 N. Bluford Avenue, Ocoee, Florida.

The annual assessment will include each property's share of the connection costs, interest, collection costs, administrative costs, and the amount Florida law requires the City to discount receipts for its annual budget. The proposed maximum annual assessment is \$929.76 per ERU. The City Commission intends to collect the assessments in ten (10) annual assessments, the first of which will be included on the ad valorem tax bill to be mailed in November 2026. Future annual assessments may be prepaid if allowed by the City.

The assessments will be collected on the ad valorem tax bill, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of City Commission action at the above hearing (including the method of apportionment, the rate of assessment, and the imposition of assessments), such action shall be the final adjudication of the issues presented.

If you have any questions, please contact the City Clerk at (407) 905-3105, Monday through Friday between 8:00 a.m. and 5:00 p.m.

**CITY COMMISSION
CITY OF OCOEE, FLORIDA**

114880

AFFIDAVIT OF MAILING

BEFORE ME, the undersigned authority, personally appeared Craig Shadrix, who, after being duly sworn, deposes and says:

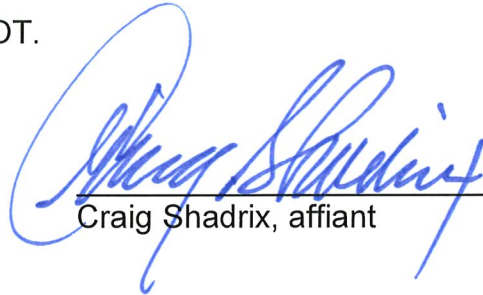
1. Craig Shadrix, as the City Manager of the City of Ocoee, Florida ("City"), pursuant to the authority and direction received from the City Commission, timely directed the preparation of the Assessment Roll and the preparation, mailing, and publication of notices in accordance with Chapter 105 of the City of Ocoee Code of Ordinances (the "Ordinance") and in conformance with the Initial Assessment Resolution (Resolution No. 2026-07) adopted by the City Commission on July 21, 2026 (the "Initial Assessment Resolution").

2. I have caused or directed the notices required by the Ordinance to be prepared in conformance with the Initial Assessment Resolution. An exemplary form of such notice is attached hereto. I have caused such individual notices for each affected property owner to be prepared and each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the City expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

3. On or before August 11, 2026, Mr. Shadrix caused or directed the mailing of the above-referenced notices in accordance with the Ordinance and the Initial Assessment Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Orange County Property Appraiser for the purpose of the collection of ad valorem taxes.

4. For Tax Parcels with exempt "home addresses" pursuant to Section 119.071(4), Florida Statutes, the City worked with the Property Appraiser and/or Tax Collector for provision of notice.

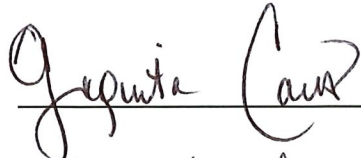
FURTHER AFFIANTS SAYETH NOT.



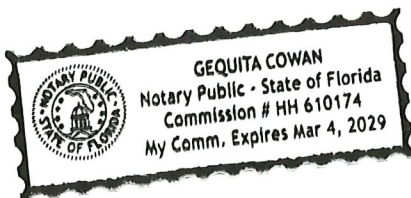
Craig Shadrix, affiant

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing Affidavit of Mailing was sworn to and subscribed before me, by means of ☒ physical presence or ☐ online notarization, this 26 day of August, 2026 by Craig Shadrix, City Manager, City of Ocoee, Florida. He is personally known to me or has produced as identification and did take an oath.



Printed Name: Gequita Cowan



Notary Public,
State of Florida At Large

My Commission Expires: Mar. 4, 2029

Commission No.: 610174

APPENDIX C

FORM OF CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

**CERTIFICATE
TO
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Mayor of the City of Ocoee, Florida (the "City"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for Septic-to-Sewer Assessment Area (the "Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Orange County Tax Collector by September 15, 2026.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Orange County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this ____ day of September, 2026.

CITY OF OCOEE, FLORIDA

By: _____
Mayor

[to be delivered to Tax Collector prior to September 15]



CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of _____, located in _____ County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the _____ day of _____, _____ year.

Chairman of the Board or authorized agent

of _____
Name of local government

_____ County, Florida

City of Ocoee FY 26/27

Septic-To-Sewer Assessment Properties

Parcel ID	Address
17-22-28-6144-04-393	1 E Columbus St
17-22-28-6144-03-491	12 Floral St
17-22-28-6144-02-055	126 N Bluford Ave
18-22-28-4100-00-152	325 N Cumberland Ave
18-22-28-4100-00-153	327 N Cumberland Ave
17-22-28-6144-04-433	650 S Bluford Ave
17-22-28-6144-03-430	102 S Cumberland Ave
18-22-28-0744-00-070	117 S Cumberland Ave
17-22-28-6144-03-302	14 S Cumberland Ave
17-22-28-6144-03-450	17 Sills Aly
17-22-28-6144-03-460	5 Sills Aly
17-22-28-6144-03-340	116 W McKey St
17-22-28-6144-03-160	123 W McKey St
17-22-28-6144-03-273	14 W McKey St
17-22-28-6144-03-470	2 W McKey St
17-22-28-6144-03-280	26 W McKey St
17-22-28-6144-03-271	6 W McKey St
17-22-28-2873-00-030	109 W Oakland Ave
17-22-28-6144-03-050	18 W Oakland Ave