

CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT

Ocoee Fire Station 25
563 S. Bluford Avenue
Ocoee, Florida

May 11, 2023

MINUTES

6:00 PM

• CALL TO ORDER

Chair Legvold called the meeting to order at 6:00 PM, in the EOC of Station 25, located at 563 S. Bluford Avenue, Ocoee. **Chair Legvold** led the Pledge of Allegiance; a moment of silence followed. **Recording Clerk Serrano** performed roll call and declared a quorum present.

Present: Chair Legvold, Vice-Chair Kepler, Members Vaughn, and Richardson.

Absent: Members Moyer and Channell

Also Present: Commissioner Firstner, Deputy Chief Van Camp, and Recording Clerk Serrano.

• APPROVAL OF MINUTES

Motion: Move to approve the minutes of the February 09, 2023, meeting as presented.

Moved by Member Richardson, seconded by Vice Chair Kepler. Motion carried unanimously.

• OLD BUSINESS

Chair Legvold and Vice Chair Kepler provided an update on their experience at the Ocoee Music Festival which they attended for recruitment purposes. Due to a lack of acknowledgment from the public on their purpose, they advised that they did not return on Saturday, but praised the Fire Department Team who worked the event.

An update was provided on Smoke Detector Program and Open House. Kudos were given to the administration for printing flyers, advertising on channel 493, and posting on Facebook.

• NEW BUSINESS

Chair Legvold provided feedback on the lack of advertising for the Board during the Ocoee Music Festival. Discussion ensued about the canopy that is possibly stored in the storage room by the Ocoee Lakeshore Center, and the purchase of logoed tablecloth.

Further discussion ensued on the ordering of Board shirts and promotional items for advertising.

Motion: Move to approve the purchase of Polo shirts not to exceed \$45.00 per shirt. Moved by Member Richardson, seconded by Vice Chair Kepler. Motion carried unanimously.

Motion: Move to approve the purchase of a logoed tablecloth not to exceed \$300.00. Moved by Vice Chair Kepler, seconded by Member Vaughn. Motion carried unanimously.

Motion: Move to approve the purchase of Board T-shirts not to exceed \$100.00. Moved by Member Vaughn, seconded by Member Richardson. Motion carried unanimously.

Chair Legvold noted the sign language interpreter for Seminole County Fire Department's TV program, and suggested that Executive Assistant, Sherry Seaver, who was a certified sign language interpreter be invited to partner with the Board.

• **DEPARTMENT UPDATES**

Deputy Chief Van Camp provided an update on the smoke detector blitz, and reaccreditation site inspection, announced the upcoming ISO site visit, and explained the Fire Department's growth opportunities due to the growth of the community.

Commissioner Firstner provided an overview of new large-scale growth projects within the City. He further volunteered to check on the canopy that was mentioned to be stored at the Ocoee Lakeshore Center, and requested staff to provide a public relations event budget. He noted he would like to increase the funds for next year's Operation Santa and Open House budget and to purchase a shed to house the float.

Commissioner Firstner inquired about board recruitment. **Recording Clerk Serrano** explained the board appointment process. **Chair Legvold** shared that there are three potential applicants interested in appointment to the Board.

Chair Legvold inquired about the Clarke Road expansion, Action Sports Park, and old City Hall. **Commissioner Firstner** addressed his questions.

Member Vaughn inquired about the recognition breakfast for Retired Fire Department Members. **Deputy Chief Van Camp** shared the Fire Chief's desire to host an Event in conjunction with the CACOFD. **Commissioner Firstner** noted that he has had discussions with the Fire Chief to provide a tentative budget for the event.

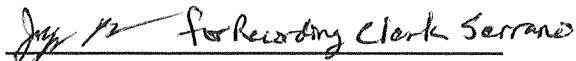
• **PUBLIC COMMENTS - None**

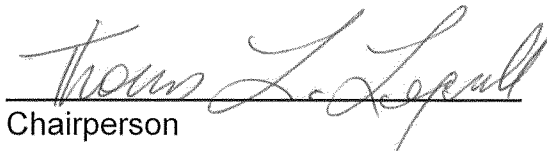
• **ADJOURNMENT**

Motion: Move to adjourn. Moved by Member Vaughn, seconded by Vice Chair Kepler. Motion carried unanimously.

The meeting adjourned at 7:10 PM.

ATTEST:


Recording Clerk


Chairperson