

**HUMAN RELATIONS DIVERSITY
BOARD**

1 N. Bluford Avenue
Ocoee, Florida

January 4, 2024

MINUTES

6:15 PM

- **CALL TO ORDER**

The meeting was called to order by **Chair Moyer** at 6:15 p.m. in the Commission Chambers of City Hall located at 1 N. Bluford Avenue, Ocoee.

Chair Moyer called for the Pledge of Allegiance to be led by Vice-Chair Maxwell, followed by a moment of personal reflection. **Recording Clerk Torres** proceeded with the roll call, and confirmed the presence of a quorum.

Present: Chair Moyer, Vice-Chair Maxwell, Members Cease, Mellen, Singh and Beck

Absent: Member Cummings

Also Present: Commissioner Hart, Support Services Director Gaines, and Recording Clerk Torres

Guest(s): Sadie Holzmeyer

First line of Mission Statement was read by **Vice-Chair Maxwell** which states "The general mission of the Human Relations Diversity Board ("HRDB") is to promote understanding, respect, goodwill, and equality among all citizens and businesses of the City of Ocoee."

- **APPROVAL OF MINUTES**

1. Approval of Minutes for the HRDB meeting held December 7, 2023:

Motion: Move to approve the December 7, 2023, Minutes; Moved by Member Mellen, seconded by Member Singh. Motion carried unanimously.

Guest Speaker Sadie Holzmeyer presented a compelling overview of the Digital Democracy Project to the board. This innovative initiative, a nonpartisan nonprofit, offers a free application designed to guide legislators on how to vote on pending bills.

- **OLD BUSINESS**

Chair Moyer shared his comprehensive calendar breakdown, proposing a series of noteworthy observances for the City Commission to consider acknowledging in 2024.

Motion: Move to designate a representative to attend each City Commission meeting and present the calendar events for the corresponding month during public comments; Moved by Member Beck, seconded by Member Mellen. Motion carried unanimously.

Motion: Move to initiate a discussion on the content to be included in the monthly calendar, which the designated representative will present to the City Commission during public comments; Moved by Member Mellen, seconded by Vice-Chair Maxwell. Motion carried unanimously.

Chair Moyer requested that the calendar he supplied be retained under Old Business for ongoing decision-making regarding upcoming observances. The board is expected to finalize the calendar for the year by the end of June.

Member Beck showcased the requested brochure she crafted since the last meeting, featuring a QR code embedded with a survey aimed at gathering feedback from residents. Following that, she presented an infographic on Ocoee's diversity, previously emailed to Recording Clerk Torres, providing a comprehensive breakdown.

Motion: Motion for members to thoroughly review the brochure and survey, incorporating any necessary edits, in preparation for discussion at the February Meeting; Moved by Chair Moyer, seconded by Member Mellen. Motion carried unanimously.

Member Beck suggested arranging a meeting to guide board members on utilizing technology for a seamless transition to an electronic format. It was emphasized that during this meeting, there would be no mention of the HRDB board. In response, **Support Services Director Gaines** conveyed that the question would be relayed to the City Clerk for thorough consideration.

Chair Moyer expressed concerns about his experience with LinkedIn Learning and emphasized the importance of ensuring that the trainings are user-friendly for residents who choose to pursue education. **Member Beck** suggested emphasizing the value of a single learning source rather than multiple platforms. In response, **Chair Moyer** emphasized the need for residents to receive assistance when encountering difficulties with the trainings. **Member Beck** mentioned ongoing discussions with the Orange County Library to explore potential support, given that the trainings require a library card and the library may assist with technical issues. **Member Beck** presented her DEI Community Outreach presentation, titled "Diversity Drives Ocoee," included in the agenda packet. The presentation outlined a plan for monthly social media posts aimed at Ocoee residents, focusing on celebrating cultural diversity, addressing community issues, and providing educational content. A sample post for January was shared to introduce the initiative to the community. **Support Services Director Gaines** interjected, noting that this presentation needs to be brought before the City Commission for approval. **Member Beck** inquired about correcting typos, proposing that any identified errors be sent to the City Clerk for correction. **Support Services Director Gaines** affirmed this, stating that corrections should be directed to Recording Clerk Torres.

Motion: Move for the board to formally recommend the initial post and the January post during the Commission Meeting on January 16, 2024; Moved by Member Mellen, seconded by Member Cease. Motion carried unanimously.

Motion: Move for Member Beck to present the initiative "Diversity Drives Ocoee" before the City Commission; Moved by Chair Moyer, seconded by Vice-Chair Maxwell. Motion carried unanimously.

Chair Moyer highlighted the necessity for the board to convene and deliberate on the \$2,000 budget, with specific focus on discussions regarding DEI trainings.

Motion: Move that the Human Relations Diversity Board (HRDB) incorporate ongoing Diversity, Equity, and Inclusion (DEI) training initiatives in 2024, adopting a modular training and encouraging members to submit proposals for the 2nd Quarter training at the February meeting; Moved by Member Beck, seconded by Vice-Chair Maxwell. Motion carried unanimously.

Member Cease inquired about the funding for printing the brochures in preparation for the Music Fest in April. **Support Services Director Gaines** suggested that the board utilize their budget for this purpose and shared information on printing businesses previously used by the city.

- **PUBLIC COMMENTS**

Commissioner Hart shared words of inspiration with the Board, expressing anticipation for witnessing their growth and evolution.

- **SET NEXT AGENDA**

- Read aloud Mission Statement
- Approval of Minutes for the January 4, 2024, meeting
- OLD BUSINESS

Review and Discuss HRDB Brochure and QR code Survey

“Diversity Drives Ocoee” initiative and Infogroahic

HRDB yearly Budget

Discussion: DEI Quarter 2 Proposals

- NEW BUSINESS

Discussion: Possible Speaker

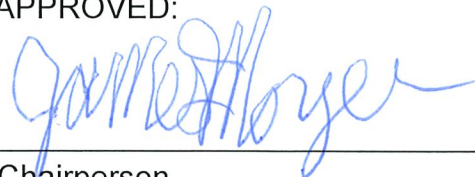
Adjournment: meeting adjourned at 8:20 p.m.

ATTESTED:



Recording Clerk

APPROVED:



Chairperson