

**HUMAN RELATIONS DIVERSITY
BOARD**

1 N. Bluford Avenue
Ocoee, Florida

February 1, 2024

MINUTES

6:15 PM

• **CALL TO ORDER**

The meeting was called to order by **Chair Moyer** at 6:15 p.m. in the Commission Chambers of City Hall located at 1 N. Bluford Avenue, Ocoee.

Chair Moyer called for the Pledge of Allegiance to be led by Member Mellen, followed by a moment of personal reflection. **Recording Clerk Torres** proceeded with the roll call, and confirmed the presence of a quorum.

Present: Chair Moyer, Vice-Chair Maxwell (*arrived at 6:22 p.m.*), Members Cease, Mellen, Singh and Beck

Absent: Member Cummings

Also Present: Commissioner Hart, Support Services Director Gaines, City Clerk Sibbitt and Recording Clerk Torres

Guest(s): Acting Police Chief Ogburn

First line of Mission Statement was read by **Member Cease** "The general mission of the Human Relations Diversity Board ("HRDB") is to promote understanding, respect, goodwill, and equality among all citizens and businesses of the City of Ocoee."

• **APPROVAL OF MINUTES**

1. Approval of Minutes for the HRDB meeting held January 4, 2024:

Motion: Move to approve the January 4, 2024, Minutes; Moved by Member Mellen, seconded by Member Singh. Motion carried unanimously.

Acting Police Chief Ogburn delivered a speech articulating the profound significance Black History Month holds for him.

Vice-Chair Maxwell arrived to the meeting at 6:22 p.m.

• **OLD BUSINESS**

Review and Discuss 2024 Calendar Observances and DEI Training

Vice-Chair Maxwell emphasized the vital importance of Diversity, Equity, and Inclusion (DEI) training, and expressed a strong desire for its enduring relevance throughout the 2024 Calendar Observances. He conveyed his dedication to prioritizing this training, and highlighted his concern to ensure the board is thoroughly prepared to address any challenges that may arise from the community.

Chair Moyer inquired whether the board had an opportunity to review the "Diversity Drives Ocoee" presentation. **Vice-Chair Maxwell** expressed that he found it highly inclusive, while **Member Beck** assured the board that the Orange County Library is prepared to assist with any technical issues.

Review and Discuss HRDB Brochure and QR Code Survey

Mayor Johnson proposed sending the brochure to residents through the water bill instead of sharing it at the Music Fest, as that would provide feedback from only the residents of the City. The implementation of this plan is contingent upon the City Commission's approval of the brochure.

Member Beck reported that she has revised the "Diversity Drives Ocoee" packet, incorporating three key changes. Specifically, she replaced the term "license" with "access," included a paragraph under resourcing outlining how to access Orange County Library for technical support, and introduced the hashtag #HRDB (#HRDB) into the content.

Motion: Move for Member Beck to present the "Diversity Drives Ocoee" initiative before the City Commission as revised. Moved by Vice-Chair Maxwell, seconded by Member Mellen. Motion carried unanimously.

Chair Moyer distributed modifications to the brochure. He requested the change of "main meeting room" to "Commission Chambers" and the addition of the meeting time. Additionally, he emphasized the importance of including a source for the infographic that illustrates the population diversity numbers on the brochure.

Motion: Move for the sources to the data be included on the brochure. Moved by Vice-Chair Maxwell, seconded by Member Cease. Motion carried unanimously.

Chair Moyer further requested the removal of Commissioner Hart's name from the brochure, acknowledging the possibility that the Commissioner might no longer be serving in the interim capacity for District 4 by the time the brochure is printed.

Motion: Move for Commissioner Hart's name to remain on the brochure. Moved by Member Mellen, seconded by Member Singh. Motion carried unanimously.

Member Beck took the initiative to delve into the survey questions, initiating a collaborative process where the board recommended adjustments, and discussion ensued.

Motion: Move for the QR Code Survey to be approved as amended by the board. Moved by Member Mellen, seconded by Member Singh. Motion carried unanimously.

HRDB Yearly Budget

Chair Moyer inquired with City Clerk Sibbitt about the forthcoming Sunshine training, to which she confirmed its mandatory nature and specified that the training is scheduled for all boards on Thursday, March 14th, at 6:00 p.m.

Discussion: DEI Quarter 2 Proposals

Chair Moyer inquired with the board about any initiatives planned for April, May, and June. In response, **Member Mellen** expressed anticipation regarding the brochure's impact when distributed to the City's residents.

Chair Moyer sought the board's input on having a speaker before each meeting. **Member Mellen and Member Beck** expressed a preference for advance notice to promote the speaker to the community, aiming to attract a larger audience to the meetings.

Member Beck inquired about the feasibility of announcing a speaker to the board prior to a meeting. **City Clerk Sibbitt** responded that the speaker will be included on the agenda, which ensures the information is provided to the board before the upcoming meeting. **Vice-Chair Maxwell** provided some suggestions.

City Clerk Sibbitt conveyed to the board that the brochure is scheduled as an agenda item for the upcoming City Commission meeting on February 6, 2024. **Member Beck** is set to deliver the presentation.

Chair Moyer inquired with City Clerk Sibbitt about whether the Sunshine training expenses would be covered by the City, and she affirmed that indeed, the City would cover the costs.

PUBLIC COMMENTS

Commissioner Hart expressed gratitude to the attendees of the Martin Luther King Jr. event, and voiced enthusiasm for future events in downtown Ocoee. He took pride in the substantial turnout and reassured the HRDB of his unwavering support.

• SET NEXT AGENDA

- Read aloud Mission Statement
- Approval of Minutes for the February 1, 2024, meeting
- NEW BUSINESS

Follow-Up on Commission Meeting Presentation

• OLD BUSINESS

2024 Calendar Observances

HRDB Yearly Budget

Discussion: DEI Initiatives

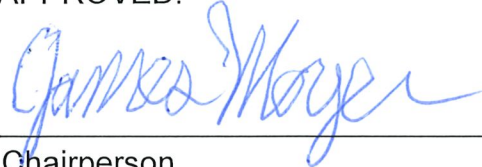
Adjournment: meeting adjourned at 8:20 p.m.

ATTESTED:



Recording Clerk

APPROVED:



Chairperson