



PARKS AND RECREATION ADVISORY BOARD

Parks & Recreation Department
175 N. Bluford Avenue
Ocoee, Florida

September 16, 2024

AGENDA

6:00 PM

• CALL TO ORDER

Pledge of Allegiance and Moment of Silence
Roll Call and Determination of Quorum

• APPROVAL OF MINUTES

1. Approval of Minutes – July 15, 2024

• OLD BUSINESS

1. Family Recreation Day
2. Family Movie Night at the Pool

• NEW BUSINESS

1. Allocate Funds for Future Events
2. HighLighting Ocoee Dates

• DEPARTMENT UPDATES

1. Programs and Events Update

• PUBLIC COMMENTS

• ADJOURNMENT

Notice: Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based. In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee FL 34761, (407) 905-3105, 48 hours in advance of the meeting.

More than one Commissioner may participate or hear discussions regarding a matter which will come before the Commission for action.

Minutes of the Advisory Board for Parks & Recreation Department

Regular Meeting Held on July 15, 2024

CALL TO ORDER:

Chair Rainer called the meeting to order at 6:07 PM, in the Commission Chambers in City Hall, located at 1 N. Bluford Avenue in Ocoee, FL. **Recording Clerk Shaw** called roll and determined a quorum present.

Present: Chair Rainer, Vice-Chair Lomneck , Members Applegate, Salhab, Graham, and Moyer (*arrived at 6:11 PM*)

Absent: Member Hassan

Also present: Commissioner Wilsen, City Clerk Sibbitt, Parks Operations Manager Abdo, and Recording Clerk Shaw

NEW BUSINESS:

APPROVAL OF MINUTES: There are no minutes available for approval from September 18, 2023, and March 18, 2024, as the audio recordings and notes from the former Recording Clerk could not be found.

UPDATE OF EVENTS

Parks Operations Manager Abdo briefly updated the Board on the following events: Mardis Gras, Music Fest 2024, Easter, and July 4th. He addressed any questions related to community participation and event success.

OTHER BUSINESS

Allocate Funds for Future Events

The Board discussed the previous motions from the March 18, 2024, PRAB Meeting and decided to redo those motions to ensure that the disbursement of funds could be completed by staff before the end of the fiscal year.

The following actions were taken after their discussion:

Vice-Chair Lomneck made a motion to approve an additional 10% over last year's funding for the HighLIGHTing Ocoee Event signs to be purchased before October 1, 2024; seconded by Member Moyer. Motion carried unanimously.

Vice-Chair Lomneck made a motion to approve \$500 for the Trunk or Treat event to be expensed prior to October 1, 2024; seconded by Member Applegate. Motion carried unanimously.

Memorial Garden Update Discussion

The Board discussed the placement of a plaque on the Veteran's Memorial Garden bench in honor of Tom Lowrie. **Commissioner Wilsen** relayed a City Commission Meeting discussion about placing bricks in the garden to honor veterans. **Member Moyer** mentioned he has an upcoming meeting with the Mayor to discuss ways to honor veterans. **City Clerk Sibbitt** responded to questions about purchasing the plaque and stated she would need to research the policy on the allocation of board funds to determine what expenses are permissible.

Vice-Chair Lomneck made a motion to approve \$250 for a plaque honoring Tom Lowrie on the bench at the Veteran's Memorial Garden; seconded by Member Applegate. Motion failed 2-4, with Chair Rainer and Members Salhab, Graham, and Moyer opposing.

**PRAB Regular Meeting
July 15, 2024**

Gordon Way or Field Named Discussion

Parks Operations Manager Abdo outlined potential issues with changing the road name near the Employee Clinic and shared that Parks and Recreation Director Johnson suggested naming a field at Vandergrift Central Park after former Member Gordon Applegate instead. Discussion ensued on the renaming of the Skatepark.

Vice-Chair Lomneck made a recommendation on renaming the skate park to Applegate Action Sports Park; seconded by Member Graham. Motion carried unanimously.

Allocate Funds for Future Events – Discussion revisited

Member Graham made a motion to approve \$200 to be allocated for crafts with the kids for Jolly Jamboree Breakfast with Santa event; seconded by Vice-Chair Lomneck. Motion carried unanimously.

Member Applegate made a motion to approve \$100 to provide tools and lunch for the 4 the Kids Entertainment/Eight Waves mentoring program for kids on Thursdays at the West Oaks Library; seconded by Member Moyer. Motion was rescinded.

Parks Operations Manager Abdo announced the following upcoming events: Family Rec Day on July 20th at the Jim Beech Center, girls’ volleyball sign ups start July 19th, and swim lessons and summer camp are ongoing.

SET NEXT AGENDA

- A. Approval of Minutes
- B. Updates on Events

ADJOURNMENT

Declared at 7:00 pm by **Chair Rainer**.

ATTEST:

APPROVED:

Recording Clerk

Chair