



CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT

Ocoee Fire Station 25
563 S. Bluford Avenue
Ocoee, Florida

August 8, 2024

MINUTES

6:00 PM

- **CALL TO ORDER**

Chair Legvold called the CACOFD meeting to order at 6:00 PM in the Station 25 Conference Room, located at 563 S. Bluford Avenue.

Chair Legvold led the Pledge of Allegiance, followed by a Moment of Silence. **Recording Clerk Ferrer** performed roll call and declared a quorum present.

Present: Chair Legvold, Vice-Chair Kepler, Members Ochoa, Fletcher, Washington, Vaughn, and Richardson.

Absent: Members Channell and Moyer

Also Present: Deputy Chief Van Camp and Recording Clerk Ferrer

- **APPROVAL OF MINUTES**

1. Minutes of the CACOFD Meeting held on May 9, 2024

Motion to Approve May 9, 2024, Minutes: Moved by Member Fletcher, seconded by Member Washington. Motion carried unanimously.

Member Ochoa informed members of the date error for the current meeting that was included in the May 9 minutes. All members agreed that the meeting is August 8, and there is no meeting on August 9, 2024.

- **OLD BUSINESS**

1. Retiree Breakfast

Chair Legvold shared about the successful retiree breakfast at The Breakfast Club. He further expressed gratitude for the individuals that went above and beyond expectation.

- **NEW BUSINESS**

1. 100-Year Open House

Deputy Chief Van Camp advised that the 100-Year Open House that will take place in November of 2025 and described the event. A brief discussion ensued.

2. Orange County 311 Program

Deputy Chief Van Camp explained Orange County's 311 program and advised that residents need to reach out to Orange County to register.

3. Advisory Board Budget Expenditures

Motion: Move to approve a maximum expenditure of \$700 from the Advisory Board budget line item for candy and any other necessary items associated with the Operation Santa Program; Moved by Member Fletcher, seconded by Member Washington; Motion carried unanimously.

Motion: Move to approve a maximum expenditure of \$700 from the Advisory Board budget line item for education materials, and further authorize Ocoee Fire Department to purchase and manage such approved items from the Advisory Board budget line item; Moved by Member Fletcher, seconded by Member Washington; Motion carried unanimously.

• DEPARTMENT UPDATES

Deputy Chief Van Camp updated the Board with the following:

- Fire Station 38 and Future Training Center
- Tower Truck
- Two (2) new Firefighters hired and one (1) Sponsor with a three-year commitment

Deputy Chief Van Camp also shared that the Ocoee Fire Department has tentative plans to re-start the Fire Explorer Program as soon as details are finalized. He further explained how the process works and advised that the program will tentatively begin next year in August or September.

• SET NEXT AGENDA:

Chair Legvold received input from the members and set the agenda for the next meeting, which will be held on November 11, 2024. The agenda will be established as below:

- A. Old Business – Approval of Minutes for August 8, 2024
- B. New Business
- C. Department Updates
- D. Under Construction - City Growth

• QUESTIONS/COMMENTS – None

• ADJOURNMENT: Meeting adjourned at 6:46 PM

ATTEST:



Recording Clerk

APPROVED:



Chair