



**CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT**

Ocoee Fire Station 25  
563 S. Bluford Avenue  
Ocoee, Florida

**February 13, 2025**

**AGENDA**

**6:00 PM**

**• CALL TO ORDER**

Pledge of Allegiance and Moment of Silence  
Roll Call and Determination of Quorum

**• APPROVAL OF MINUTES**

1. Minutes from November 14, 2024

**• OLD BUSINESS**

1. Allocated 2025 Budget

**• NEW BUSINESS**

1. Retirement Breakfast
2. Firefighter of the Year
3. Smoke Detector Blitz - Saturday, February 22, 2025 0830-1400
4. Chick fil-a Family Fun Day - Saturday, April 12, 2025 0900-1200

**• DEPARTMENT UPDATES**

1. New Employees
2. Training and Miscellaneous items

**• PUBLIC COMMENTS**

**• ADJOURNMENT**

**Notice:** Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based. In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee FL 34761, (407) 905-3105, 48 hours in advance of the meeting.

More than one Commissioner may participate or hear discussions regarding a matter which will come before the Commission for action.



**CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT**

Ocoee Fire Station 25  
563 S. Bluford Avenue  
Ocoee, Florida

**November 14, 2024**

**MINUTES**

**6:00 PM**

- **CALL TO ORDER**

**Chair Legvold** called the CACOFD meeting to order at 6:00 PM in the Station 25 Conference Room, located at 563 S. Bluford Avenue.

**Chair Legvold** led the Pledge of Allegiance, followed by a Moment of Silence. **Recording Clerk Brown** performed roll call and declared a quorum present.

**Present:** Chair Legvold, Members Richardson, Vaughn, Moyer, Ochoa, Fletcher and Washington

**Absent:** Member Channell

**Also Present:** Deputy Chief Van Camp, Recording Clerk Brown

- **APPROVAL OF MINUTES**

1. Minutes of the CACOFD Meeting held on August 8, 2024

**Motion to Approve August 8, 2024, Minutes: Moved by Member Richardson, seconded by Member Ochoa. Motion carried unanimously.**

- **OLD BUSINESS**

1. Promotional Giveaways

**Chair Legvold** discussed promotional and display items for board use at events like the Fire Department Open House. He also addressed purchasing candy for the Operation Santa Parade routes.

- **NEW BUSINESS**

1. Election of Chair and Vice-Chair

**Chair Legvold** announced that the Chair and Vice-Chair positions were up for election. He gave a short speech outlining his candidacy for Chair, and opened the floor for discussion to conduct a vote.

**Motion: Move to re-elect Chair Legvold for Chair position; Moved by Member Vaughn, seconded by Member Moyer; Motion carried unanimously.**

**Chair Legvold** opened the floor for the Vice-Chair position. Discussion ensued with a recommendation for Member Ochoa to be considered.

**Motion: Move to elect Member Ochoa to the Vice-Chair position; Moved by Member Richardson, seconded by Member Vaughn; Motion carried unanimously.**

- **DEPARTMENT UPDATES**

1. Notification of Board Member Resignation

**Chair Legvold** introduced resident James Cummings and invited him to speak.

**Mr. Cummings** introduced himself to the group and expressed interest in joining CACOFD. He was advised to submit an application through the City Clerk's Office.

**Chair Legvold** announced Vice-Chair Kepler's resignation from the board.

**Deputy Chief Van Camp** updated the Board with the following:

- Tower Truck personnel have been identified and reassigned to Station 25. The Tower is not yet in service; an SOP policy has been put into place and training is in progress.
- The department has three (3) open Firefighter positions. Interviews are scheduled for the week of November 18, 2024.
- The Centennial Open House is scheduled for November 8, 2025.
- The CACOFD budget of \$2,000 is available as of October 1, 2024. Budget expenditures are proposed to be discussed in February.
- Orlando Health sponsored Engine 25 to be wrapped in pink for Breast Cancer Awareness month.
- The Fire Explorer program is progressing. An SOP policy and fundamentals have been completed. The program is anticipated to launch in January 2025.
- Smoke Detector Blitz has been confirmed for early spring and a target area has been identified.
- Introduced new Recording Clerk Brown and shared that Recording Clerk Ferrer is going to Fire Standards school.

**Member Washington** reported that he attended a conference, and shared new Fire Marshal code compliance information he learned.

- **SET NEXT AGENDA:**

**Chair Legvold** announced the next meeting will be held on February 13, 2025. The agenda will be established as below:

- A. Old Business – Approval of Minutes for November 14, 2024
- B. New Business
- C. Department Updates
- D. Under Construction - City Growth

- **QUESTIONS/COMMENTS:**

Board Members expressed interest in riding on the float during Operation Santa. **Deputy Chief Van Camp** advised that dates will be emailed to the board.

**Member Moyer** mentioned a Veterans presentation that would be given at the next City Commission Meeting.

- **ADJOURNMENT:** Meeting adjourned at 6:25 PM

ATTEST:

APPROVED:

\_\_\_\_\_  
Recording Clerk

\_\_\_\_\_  
Chair