

CITIZENS ADVISORY COUNCIL FOR OCOEE FIRE DEPARTMENT

Ocoee Fire Station 25
563 S. Bluford Avenue
Ocoee, Florida

November 14, 2024

MINUTES

6:00 PM

- **CALL TO ORDER**

Chair Legvold called the CACOFD meeting to order at 6:00 PM in the Station 25 Conference Room, located at 563 S. Bluford Avenue.

Chair Legvold led the Pledge of Allegiance, followed by a Moment of Silence. **Recording Clerk Brown** performed roll call and declared a quorum present.

Present: Chair Legvold, Members Richardson, Vaughn, Moyer, Ochoa, Fletcher and Washington

Absent: Member Channell

Also Present: Deputy Chief Van Camp, Recording Clerk Brown

- **APPROVAL OF MINUTES**

1. Minutes of the CACOFD Meeting held on August 8, 2024

Motion to Approve August 8, 2024, Minutes: Moved by Member Richardson, seconded by Member Ochoa. Motion carried unanimously.

- **OLD BUSINESS**

1. Promotional Giveaways

Chair Legvold discussed promotional and display items for board use at events like the Fire Department Open House. He also addressed purchasing candy for the Operation Santa Parade routes.

- **NEW BUSINESS**

1. Election of Chair and Vice-Chair

Chair Legvold announced that the Chair and Vice-Chair positions were up for election. He gave a short speech outlining his candidacy for Chair, and opened the floor for discussion to conduct a vote.

Motion: Move to re-elect Chair Legvold for Chair position; Moved by Member Vaughn, seconded by Member Moyer; Motion carried unanimously.

Chair Legvold opened the floor for the Vice-Chair position. Discussion ensued with a recommendation for Member Ochoa to be considered.

Motion: Move to elect Member Ochoa to the Vice-Chair position; Moved by Member Richardson, seconded by Member Vaughn; Motion carried unanimously.

- **DEPARTMENT UPDATES**

1. Notification of Board Member Resignation

Chair Legvold introduced resident James Cummings and invited him to speak.

Mr. Cummings introduced himself to the group and expressed interest in joining CACOFD. He was advised to submit an application through the City Clerk's Office.

Chair Legvold announced Vice-Chair Kepler's resignation from the board.

Deputy Chief Van Camp updated the Board with the following:

- Tower Truck personnel have been identified and reassigned to Station 25. The Tower is not yet in service; an SOP policy has been put into place and training is in progress.
- The department has three (3) open Firefighter positions. Interviews are scheduled for the week of November 18, 2024.
- The Centennial Open House is scheduled for November 8, 2025.
- The CACOFD budget of \$2,000 is available as of October 1, 2024. Budget expenditures are proposed to be discussed in February.
- Orlando Health sponsored Engine 25 to be wrapped in pink for Breast Cancer Awareness month.
- The Fire Explorer program is progressing. An SOP policy and fundamentals have been completed. The program is anticipated to launch in January 2025.
- Smoke Detector Blitz has been confirmed for early spring and a target area has been identified.
- Introduced new Recording Clerk Brown and shared that Recording Clerk Ferrer is going to Fire Standards school.

Member Washington reported that he attended a conference, and shared new Fire Marshal code compliance information he learned.

- **SET NEXT AGENDA:**

Chair Legvold announced the next meeting will be held on February 13, 2025. The agenda will be established as below:

- A. Old Business – Approval of Minutes for November 14, 2024
- B. New Business
- C. Department Updates
- D. Under Construction - City Growth

- **QUESTIONS/COMMENTS:**

Board Members expressed interest in riding on the float during Operation Santa. **Deputy Chief Van Camp** advised that dates will be emailed to the board.

Member Moyer mentioned a Veterans presentation that would be given at the next City Commission Meeting.

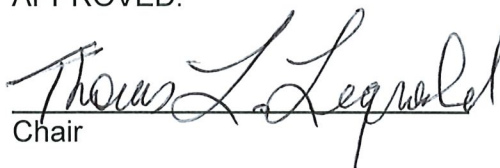
- **ADJOURNMENT:** Meeting adjourned at 6:25 PM

ATTEST:



Recording Clerk

APPROVED:



Chair