



**PARKS AND RECREATION ADVISORY BOARD**

Parks & Recreation Department  
175 N. Bluford Avenue  
Ocoee, Florida

**March 17, 2025**

**AGENDA**

**6:00 PM**

**• CALL TO ORDER**

Roll Call and Determination of Quorum

**• APPROVAL OF MINUTES**

1. Approval of Minutes for September 16, 2024, and November 18, 2024

**• OLD BUSINESS**

1. Scare Crow Contest
2. Halloween Howl Night
3. Valentine's Day
4. St. Patrick's Day

**• NEW BUSINESS**

1. Allocate Funds for Future Events

**• DEPARTMENT UPDATES**

1. Programs and Events Update

**• PUBLIC COMMENTS**

**• ADJOURNMENT**

**Notice:** Any person who desires to appeal any decision at this meeting will need a record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is based. In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 1 N. Bluford Avenue, Ocoee FL 34761, (407) 905-3105, 48 hours in advance of the meeting.

More than one Commissioner may participate or hear discussions regarding a matter which will come before the Commission for action.

# Minutes of the Advisory Board for Parks & Recreation Department

## Regular Meeting Held on September 16, 2024

### CALL TO ORDER:

**Chair Rainer** called the meeting to order at 6:10 PM, in the Commission Chambers in City Hall, located at 1 N. Bluford Avenue in Ocoee, FL. **Recording Clerk Shaw** called roll and determined a quorum present.

**Present:** Chair Rainer, and Members Applegate, Salhab, and Graham

**Absent:** Vice-Chair Lomneck, and Members Hassan and Moyer

**Also present:** Commissioner Wilsen, Parks Operations Manager Abdo, and Recording Clerk Shaw

### NEW BUSINESS:

#### APPROVAL OF MINUTES FROM JULY 15, 2024:

*Member Applegate made a motion to approve the July 15, 2024, minutes; seconded by Member Graham. Motion carried unanimously.*

#### UPDATE OF EVENTS

**Parks Operations Manager Abdo** briefly updated the Board on the following events: Family Rec Day and Movie at the Pool. He addressed the Board's questions related to community participation and event success.

#### OTHER BUSINESS

##### Allocate Funds for Future Events

**Parks Operations Manager Abdo** announced the FY 2025 budget has yet to be approved and explained that he is unsure of the funds allocated for the Advisory Board. **Member Applegate** inquired about the current FY funds. **Recording Clerk Shaw** provided a brief account of fund expenditures.

##### HighLIGHTing Ocoee

The board discussed dates and times for the drive-along to judge the holiday lights.

*Member Applegate made a motion to hold HighLight Ocoee on December 12 and 16, 2024 at 6:00 pm; seconded by Member Graham. Motion carried unanimously.*

**Parks Operations Manager Abdo** announced the following upcoming events: Community Market on October 5<sup>th</sup> at Bill Breeze Park, Halloween Howl on October 25<sup>th</sup>, Family Movie Night and Community Market on November 15<sup>th</sup> at Bill Breeze Park, Community Market on December 5<sup>th</sup>, Jolly Jamboree on December 14<sup>th</sup>. He addressed the Board's questions related to upcoming events and board participation.

##### Gordon Plaque Dedication

**Parks Operations Manager Abdo** announced the plaque to honor Gordon Applegate will go before City Commission on November 5<sup>th</sup> at 6:15 pm. **Commissioner Wilsen** mentioned that Staff will bring the plaque to be dedicated for the Skate Park to the Commission Meeting.

#### BOARD COMMENTS

**Member Salhab** mentioned he is the Youth Director of a nonprofit organization called Eight Waves. He highlighted an auction event that took place at the Lakeshore Center with over 300 people in attendance. The

**PRAB Regular Meeting  
September 16, 2024**

organization raised over \$80,000 for a new museum being built in the City of Winter Garden. The museum will be the first literacy museum in the nation, taking up three to five acres.

**SET NEXT AGENDA**

- A. Approval of Minutes
- B. Updates on Events

**ADJOURNMENT**

Declared at 6:33 pm by **Chair Rainer**.

ATTEST:

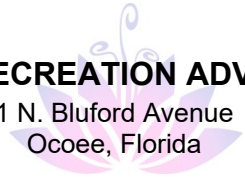
APPROVED:

\_\_\_\_\_  
Recording Clerk

\_\_\_\_\_  
Chair

**PARKS AND RECREATION ADVIOSRY BOARD**

1 N. Bluford Avenue  
Ocoee, Florida



**November 18, 2024**

**MINUTES**

**6:00 PM**

**CALL TO ORDER:**

**Chair Rainer** called the meeting to order at 6:09 PM, in the Commission Chambers in City Hall, located at 1 N. Bluford Avenue in Ocoee, FL. **Recording Clerk Shaw** called roll and determined a quorum was not present.

**Present:** Chair Rainer, Members Applegate, Salhab, and Graham

**Absent:** Vice-Chair Lomneck, Members Hassan and Moyer

**Also present:** Commissioner Wilsen, Assistant Parks and Leisure Services Director Gaines, and Recording Clerk Shaw

**ADJOURNMENT**

Declared at 6:18 pm by **Chair Rainer**.

ATTEST:

APPROVED:

\_\_\_\_\_  
Recording Clerk

\_\_\_\_\_  
Chair